

**RAJASTHAN MEDICAL SERVICES CORPORATION LTD.**  
(A Govt. of Rajasthan Undertaking)  
Gandhi Block, Swasthya Bhawan, Tilak Marg, Jaipur – 302005, India  
Tel No: 0141-2228066, 2228064, E-mail: [edprmsc@gmail.com](mailto:edprmsc@gmail.com)

**E-BID FOR THE RATE CONTRACT CUM SUPPLY AND  
EMPANELMENT OF BELTLESS SANITARY NAPKINS WITH  
WINGS (NON - DRUG ITEMS)  
(Two year Rate Contract ending on 30.09.2019)**



!! सर्वे सन्तु निरामया:!!

**LAST DATE OF SUBMISSION OF ONLINE BIDS: 22.08.2017**

# RAJASTHAN MEDICAL SERVICES CORPORATION LTD.

(A Govt. of Rajasthan Undertaking)

Gandhi Block, Swasthya Bhawan, Tilak Marg, Jaipur – 302005, India

Phone No: 0141-2228066, 2228064

Website: [www.rmsc.health.rajasthan.gov.in](http://www.rmsc.health.rajasthan.gov.in)

CIN:U24232RJ2011SGC035067

E-mail : [edprmsc@gmail.com](mailto:edprmsc@gmail.com)

F.02(44)/RMSCL/Proc./Sanitary Napkins(Non Drug)/NIB-6/2017/262

Dated:21.07.2017

## **Notice Inviting E-Bids**

E-bids are invited up to 1.30 PM of **22.08.2017** for Rate Contract cum Supply and Empanelment of Beltless Sanitary Napkins with wings (Non Drug item). Details of NIB 06/2017 (UBN No -----) may be seen in the Bidding Documents at our office or at the website of State Public procurement Portal <http://sppp.raj.nic.in>, [www.dipronline.org](http://www.dipronline.org), <http://eproc.rajasthan.gov.in>, [www.rmsc.health.rajasthan.gov.in](http://www.rmsc.health.rajasthan.gov.in) and may be downloaded from there.

**Note:-** If any amendment is carried out in the tender specifications and terms & conditions following pre-bid meeting, the same will be uploaded on the Departmental website [www.rmsc.health.rajasthan.gov.in](http://www.rmsc.health.rajasthan.gov.in), [sppp.raj.nic.in](http://sppp.raj.nic.in) and <https://eproc.rajasthan.gov.in>. In case any inconvenience is felt, please contact on telephone number i.e. 0141-2228064

**Executive Director (Procurement)  
RMSCL**

**RAJASTHAN MEDICAL SERVICES CORPORATION LTD.  
RAJASTHAN**

**E-BID FOR THE CONTRACT CUM SUPPLY OF BELTLESS SANITARY NAPKINS  
WITH WINGS (NON - DRUG ITEMS)  
(Two year Rate Contract ending on 30.09.2019)**

Bid Reference	F.02(44)/RMSCL/Proc./Sanitary Napkins(Non Drug)/NIB-6/2017/262 Dated:21.07.2017
Pre- bid conference	<b>28.07.2017 at 11:30 AM</b> (RMSC meeting Hall)
Date and time for downloading bid document	21.07.2017 from 6.00 PM
Last date and time of submission of online bids	22.08.2017 up to 1:30 PM
Date and time of opening of Online technical bids	22.08.2017 at 2:30 PM
Cost of Bid Document	<b>Rs. 2000/-</b> (For MSME of Rajasthan – Rs 1000/-)
RISL Processing Fees	<b>Rs. 1000/-</b>
Empanelment fees	<b>Rs. 5000/-</b>
Bid Security Fees	<b>Rs. 500000/-</b>

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## **GENERAL INSTRUCTION FOR BIDDERS**

The bidders are instructed to read the complete bid document carefully. The following points may be noted so that mistakes/lapses/shortcomings during Bid submission may be avoided.

1. All bidders will ensure that bid documents to be submitted by authorized person for DSC. So that the confidentiality of bid/ rates is maintained upto bid opening & documents are not put to any misuse.
2. It is advisable for you to authorize only those persons for RMSCL tender who are employed in your company on salary basis.
3. Quote only for the products for which your Product Permission meets the Bid specifications. Do not quote if it differs with regard to any parameter.
4. Quote rate in BOQ for the packing exactly given in annexure VII. For example if the packing unit in the bid specifies each piece or a unit in surgical, the rate should be for each piece or a unit in surgical.
5. The turnover should be as per bid conditions. Do not submit Bid if the turnover is less.
6. Highlight the quoted items in the documents like Product Permission and Market Standing Certificate, and also mark the item code no. at appropriate place in the documents.
7. The uploaded product permission and other documents should be clearly legible. Date of issue of the documents should be clearly legible.
8. Upload the Bids on the e-portal well in advance so that failure in uploading can be avoided and no desired document remains un-uploaded.
9. In case there is any suggestion regarding Bid conditions/specifications/shelf life, strength, packing/turn over etc. The suggestions should be submitted/sent/E –mailed one/two days earlier from the date of prebid meeting so that the representation of the bidders may be well processed and decision could be taken well in time
10. If any firm, etc intends to lodge a complaint against a bidder with regard to bid (bid Condition), it may do so within 21 days of opening of technical bid, in the office of RMSCL. After the stipulated period, it will not be possible to act upon the complaint.

11. Complaints lodged in RMSCL should bear signature, name, Id proof and mobile number of the complainant.
12. In case you are given any assurance of any advantage in RMSCL, by anybody or if you are directly or indirectly threatened or intimidated of harming your bidding & subsequent work in RMSCL, please inform immediately about the same to MD, RMSCL or ED (Proc.) RMSCL. It would be better if evidence of such unfair activity of such person is produced so that action can be taken against such person / institution and their details can be put on the website.
13. If there is any query in Bid document/uploading process, you may contact  
Mr. Deepak Sharma (Sr. Manager, Drug) Mob.No.- 8875298700  
Sh. Mukesh Gupta , Manager (Procurement) Mob. No. 9829115503

**E-BID FOR RATE CONTRACT CUM SUPPLY FOR SUPPLY AND  
EMPANELMENT OF BELTLESS SANITARY NAPKINS WITH WINGS  
(NON - DRUG ITEMS) FOR RAJASTHAN MEDICAL SERVICES  
CORPORATION LTD.**

**(Rate Contract ending on 30.09.2019)**

Rajasthan Medical Services Corporation Ltd., (hereinafter referred as **Bids Inviting Authority** unless the context otherwise requires) invites E-BIDS FOR THE RATE CONTRACT CUM SUPPLY AND EMPANELMENT FOR SUPPLY OF BELTLESS SANITARY NAPKINS WITH WINGS (NON - DRUG ITEMS)

**1. LAST DATE FOR RECEIPT OF BIDS AND BID FEES, BID SECURITY, RISL PROCESSING FEES**

- (a) E-Bids in two separate bid (Technical bid & Price Bid) will be received till **22.08.2017 up to 1:30 P.M.** by the Rajasthan Medical Services Corporation Ltd, for the rate contract cum supply of Beltless Sanitary Napkin With Wings (Two Year Rate Contract ending on **30.09.2019**)
- (b) The bids shall be valid for a Period of 120 days from the date of opening of Technical Bid and prior to the expiration of the bid validity the Bid Inviting Authority may request the Bidders to extend the bid validity period for an additional specified period of time. The Bidder may refuse extension of bid validity without forfeiting the Bid security deposit.
- (c) The e-Bids will be received on e-procurement web-portal of Govt. of Rajasthan. Every Bidder will be required to pay the following fees:
  - Bid form fee Rs. 2000.00 (Rs. 1000.00 for MSME Units of Rajasthan) for downloading from the website.
  - Bid Security as applicable in Bid condition no. 8.
  - R.I.S.L Processing fee of Rs.1000.00.

These fees are to be paid through three separate prescribed challans (*format enclosed in Annexure- I*) in any branch of the Punjab National Bank Account no. 2246002100024414 throughout country upto 21.08.2017 or through D.D. / bankers cheque in favour of M.D. RMSCL (Bid document fees and Bid security), M.D. RISL (Bid processing fees) physically in the office of RMSCL by **1:30 PM** on **22.08.2017** *Alternatively bidder may also deposit Bid document fees, Bid security and RISL processing fees by way of e-deposit, through Internet Banking by accessing RMSCL website [www.rmhc.health.rajasthan.gov.in](http://www.rmhc.health.rajasthan.gov.in)*

*clicking e-deposit icon following the laid down steps; Rs.25 plus applicable service tax will be the per transaction charge to be debited in respective depositor's account after successful e-deposit. Supplier should enclose the generated receipt.* The bidders shall submit/upload scanned copy of all the challans/DD/ e – deposit generated receipt in Technical Bid. Bids will be opened only after ensuring receipt of Bid document fees along with processing fees and Bid Security. In the absence of Bid document fees and processing fees and Bid Security the Bids will be rejected and will not be opened.

**Note:-** *There is no option of online payment of tender fee, processing fee, bid security etc. on e-procurement portal. Therefore the bidder is advised to submit the required fees and bid security through internet banking only by accessing RMSCL website [www.rmsc.health.rajasthan.gov.in](http://www.rmsc.health.rajasthan.gov.in).*

*Click on offline mode (either DD or BC) on e procurement portal for the purpose of bid uploading only.*

- (d) Those who wish to apply for Empanelment as supplier for Sanitary Napkins are required to deposit separately an Empanelment Fee of Rs 5000 (Five Thousand rupees only) in the form of DD (in favour of MD, RMSCL)/challan/e-deposit before due time and date of bid submission. Please see clause 20 and Annexure-XI in this regard.

## **2. ELIGIBILITY CRITERIA**

- (a) Bidder shall be a manufacturer having valid manufacturing license or direct importer holding valid import license. Distributors/ Suppliers / Agent are not eligible to participate in the Bids.
- (b) Average Annual turnover (For Drugs & Medicines including Surgical and Sutures, Textile Business ) in the last three financial years 2013-14,2014-15, 2015-16 or 2014-15,2015-16, 2016-17 shall not be less than Rs. **10 crores**. For MSME Units of Rajasthan, the average annual turnover in the last three financial years 2013-14,2014-15, 2015-16 or 2014-15,2015-16, 2016-17 shall not be less than **Rs. 2 Crores**. The same should be supported by audited annual accounts & certified by a practicing Chartered accountant, based on audited accounts.



**Explanatory Note:-**

- 1) The merger / amalgamation / transfer of business / transfer of assets etc. of a firm affect the bid condition relating to 'Turnover' in preceding years. The eligibility of a bidder in this regard shall be ascertained by the Purchase Committee on the basis of the above stated agreement / BOD resolution / CA certificate or any other document(s) annexed with the tender documents and the decision of Purchase Committee shall be final.
  - 2) The amount shown as Turnover in the tender should be the amount as per VAT Act / GST Act / other Acts and necessary documents / certificates shall be annexed with bid documents and accordingly eligibility of a bidder in this regard shall be ascertained by the Purchase Committee.
- (c) 1. Bidder should have at least one year market standing as a manufacturer for the items quoted in the tender, on the date of bid opening.
2. *The bidder should have manufactured/Imported at least 20% (for MSME unit of Rajasthan 5%) of the one year tender quantity i.e. 20% of 2.5 Crore packets of the quoted item in last financial year (2016-17) . (Annexure XVII).* The bidder shall submit valid import license for import of the quoted item.
- In the case of imported products, the product should have minimum one year standing in the Indian market. The importer should have at least one year standing as manufacturer/ importer of Sanitary Napkins. Item shall be accepted in brand name also.

**Explanatory Note:**

**The merger / amalgamation / transfer of business / transfer of assets etc. of a firm affect the bid condition relating to 'Past Performance' / 'Market Standing Certificate' in preceding years. The eligibility of a bidder in this regard shall be ascertained by the Purchase Committee on the basis of the above stated agreement / BOD resolution / CA certificate or any other document(s) / certificates which shall be annexed with the tender documents.**

- (d) The Manufacture bidder firm should have its own in-house testing laboratory wherein all the tests required with respect to the quoted products are carried out. The bidder should be asked to declare the same in the form of an undertaking / declaration. *'In house testing laboratories may be verified by RMSCL team any time after opening of technical bid / financial bid.*

- (e) Bidder should have permission to manufacture the item quoted as per specification given in the bid, from the competent authority. Product permission of *brands* shall be accepted in the Bid submitted.
- (f) Bid should not be submitted for the product/products for which the concern/company stands blacklisted/banned/debarred either by Bid inviting Authority or Govt. of Rajasthan or its departments on any ground.
- (g) The Bid should not be submitted for those products also for which the concern/company stands blacklisted/banned/debarred by any other State/Central Govt. or its any agencies (Central Procurement Agencies) on the ground of conviction by court of law or the products being found NOSQ.
- (h) The concern/company/firm which stands blacklisted/banned/debarred on any ground either by Bid Inviting Authority (RMSCL) or Govt. of Rajasthan or its departments on the date of bid submission, shall not be eligible to participate in the Bid.

The concern/company/firm which stands blacklisted/banned/debarred on the ground of conviction by court of law or the product is being found NOSQ by any other State /Central Government or it's any agencies (Central Procurement agencies) shall also not be eligible to participate in the Bid. For Specific cases regarding other quality issues the purchase committee of RMSCL may decide the case on merit basis.

- (I) If any product/products of a company/firm have been declared as not of standard quality during last 2 years anywhere, such concern/company/firm shall not be eligible to participate in Bid for such product/products. If any company/firm is found to have any such product quoted in the Bid, the product shall be blacklisted for 2 years and a penalty equivalent to Bid Security shall also be levied. In such situation, the bid will be considered further only if the amount of penalty is deposited before the completion of technical evaluation.
- (J) The concern/firm/company whose product has been declared NOSQ and any criminal case is filed and pending in any court shall not be eligible to participate for that particular product, in the Bid. Similarly convicted firm/company shall also not be eligible to participate in the Bid.
- (K) If a company has two or more separate manufacturing units at different sites/states, the company will be allowed to submit only one Bid for all units

but necessary document regarding separate manufacturing units will be submitted as a separate set with the same Bid. But a bidder will be allowed to submit only one offer for one product.

- (L) The concern/firm/company whose product has been found to be of inferior quality/contaminated/harmful nature and any criminal case is filed and pending in any court shall not be eligible to participate for that particular product, in the Bid. Similarly convicted firm/company for particular product or debarred from Bid process shall also not be eligible to participate in the Bid.

### **3. PRICE PREFERENCE AND PURCHASE PREFERENCE**

- (1) **CASE-1: In case MSME's of Rajasthan participate in bid and submits certificate in Form-'A' issued by competent authority [Annexure II (A)] and an affidavit in Form-'B' (Annexure II (B)). (Please refer Finance (GF&AR Division) Department; Government of Rajasthan notification S.O.165 dated 19.11.2015 for detailed criteria of eligibility. All disputes in this regard will be decided as per provision of this notification only.)**

**Price preference** shall be given to local enterprises in comparison to bids received from enterprises outside the state, by evaluating the prices quoted as follows:-

- a. While tabulating the bids of local enterprises, the element of Rajasthan Value Added, Tax/**State Good & Service Tax** shall be excluded from the rates quoted by these enterprises, whereas the element of Central Tax/**IGST** shall be included in the rates of enterprises from outside Rajasthan for evaluation purpose only, provided that the specifications and all other requirements are in accordance with the bid.
- b. In case, the prices of the local bids are not found competitive even after grant of price preference, and the bidding enterprise from outside the State is adjudged lowest, then **purchase preference** to local enterprises shall be given in the following manner, subject to fulfilment of all required specifications and conditions of the bid:-
  - (i) Opportunity shall be given to local enterprises to supply 80% of the bid quantity (with 20% order to be given to the original lowest bid enterprise). Out of this 80% minimum of 60% would be required to be purchased from the local micro and small enterprises, in case they have also bid and within this 60%, 4% shall be earmarked for procurement from local micro and small enterprises owned by member of scheduled caste or scheduled tribe. The remaining quantity, out of the above mentioned 80% and to the maximum limit of 20% shall be procured from the local medium enterprises in case they have also bid. Purchase preference is subject to capacity verification of MSME Unit to RMSCL satisfaction.  
*Note:-Above ratios (80% and 20%) are approximate ratios. Supply order will be placed to the firm as per demand at district/block level. For division of ratio district as unit will be considered. Hence supply quantity ratio may be varied.*
  - (ii) To exercise this option of Purchase Preference for 80% of the bid quantity, in such situation, a counter offer would be given to the local enterprise, which has

quoted the minimum rate among the local bidder enterprises, to match the overall lowest (L1) rate received. In such case, price preference stated in clause (a) above shall no longer be applicable and net lowest price (L1 price) would be required to be matched.

(iii) In case, the lowest local enterprise does not agree to the counter offer as per sub clause (ii) above, or does not have the capacity to provide the entire bid quantity, the same counter offer shall be made to the next lowest bidder of the eligible local bidder enterprises, in that order till the quantity to be supplied is met.

**CASE-2: In case MSME's of Rajasthan do not participate in bid or do not match L1 rate as above but PSU's participate.**

25% preference may be given to PSU if there is no MSME unit of Rajasthan to avail this benefit. However these units will be required to participate in Bidding process and match L-1 price.

**CASE-3: In case neither MSME's of Rajasthan nor PSU's participate in bid or do not match L1 rates.**

The orders may split between L-1 and rate matched firms.

In case L2 match L1 then quantities may be divided as 80:20.

In case L2 and L3 match L1 then quantities may be divided as 75:15:10. Whenever L2 or L3 firms are more than one, then quantity would be distributed equally.

**4. GENERAL CONDITIONS**

1. At any time prior to the date of submission of Bid, Bid Inviting Authority may, for any reason, whether on his own initiatives or in response to a clarification requested by a prospective Bidder, modify the condition in Bid documents by amendment. In order to provide reasonable time to take the amendment into account in preparing their bid, Bid Inviting Authority may at his discretion, extended the date and time for submission of Bids.
2. Interested eligible Bidders may obtain further information in this regard from the office of the Bid Inviting Authority.
3. In case any document submitted by the bidder or his authorized representative is found to be forged, false or fabricated, the bid will be rejected and Bid Security Deposit /Performance Security will be forfeited. Bidder/his representative may also be blacklisted/banned/debarred. Report with police station may also be filed against such bidder/his representative.

**5. TECHNICAL BID**

The Bidder should furnish the following in technical bid:-

- (a) The Bid Security shall be Rs. 5.00 Lacs (For MSME of Rajasthan Rs. 125000). However without Bid Security the offer will not be considered at all.
- (b) The bidders shall submit/upload scanned copy of all the challans, D.D./ BC/ e-deposit generated receipt in Technical Bid deposited for Bid document fees, RISL processing fee and Bid security. The required Bid

Security / Bid document fees/ RISL fee may be in form of physical D.D. / BC along with letter. D.D. / bankers cheque shall be in favour of M.D. RMSCL (bid document fees and Bid Security), MD, and RISL (bid processing fees).

- (c) Those who wish to apply for Empanelment as supplier for Sanitary Napkins are required to deposit separately an Empanelment Fee of Rs 5000 (Five Thousand rupees only) in the form of DD /challan/e-deposit in favour of MD, RMSCL before due time and date of bid submission.
- (d) Documentary evidence for the constitution of the company/Firm such as Memorandum and Articles of Association, Partnership Deed etc. with details of the Name, Address, Telephone Number, Fax Number, e-mail address of the firm and of the Managing Director/Partners/Proprietor.
- (e) A copy of PAN issued by Income Tax Department.
- (f) The instruments such as power of attorney, resolution of board etc., authorizing an officer of the Bidder should be enclosed.
- (g) Authorization letter/ nominating a responsible person of the Bidder to transact the business with the Bid Inviting Authority with duly attested signature and photograph in Annexure VII.
- (h) Bidder should have at least one year market standing as a manufacturer for the items quoted in the tender, on the date of bid opening.

For imported items, the quoted item should have one year market standing. The importing firm should have one year standing as direct importer / manufacturer of **Sanitary Napkins**. The manufacturer may submit his license and MSC to establish one year standing. The importer shall submit bills of entry at least 1 year old from the date of submission of technical bid.

*The bidder should have manufactured/Imported at least 20% (for MSME unit of Rajasthan 5%) of the one year tender quantity i.e. 20% of 2.5 Crore packets of the quoted item in last financial year (2016-17). (Annexure XVII). The bidder shall submit valid import license for import of the quoted item.*

- (i) Market standing certificate from Practicing Chartered Accountant along with an undertaking by the firm that the product is being manufactured from last one year.
- (j) Self undertaking is required to be given by the firm that the firm has not been convicted (Annexure-VII).
- (k) *Duly attested photocopy of Manufacturing license/ Acknowledgement/ Memorandum/IEM/ Registration of MSME unit duly approved by the licensing authority (Industrial Department/DIC/NSIC). The license should be renewed up to date.*
- (l) *In case of imported Items Self attested copy of import license (Import-Export Code) & license for sales issued by concerning licensing authority, (if applicable) and authorization of foreign principal manufacturer.*
- (m) Annual turnover statement for 3 financial years i.e. 2013-14, 2014-15, 2015-16 or 2014-15,2015-16, 2016-17 in the format given in Annexure-III certified by the practicing Chartered Accountant.

**Explanatory Note:-**

- 1) **The merger / amalgamation / transfer of business / transfer of assets etc. of a firm affect the bid condition relating to 'Turnover' in preceding years. The eligibility of a bidder in this regard shall be ascertained by the Purchase Committee on the basis of the above stated agreement / BOD resolution / CA certificate or any other document(s) annexed with the tender documents and the decision of Purchase Committee shall be final.**
- 2) **The amount shown as Turnover in the tender should be the amount as per VAT Act / GST Act / other Acts and necessary documents / certificates shall be annexed with tender documents and accordingly eligibility of a bidder in this regard shall be ascertained by the Purchase Committee.**

- (n) Copies of the Balance Sheet and Profit and Loss Account for three years i.e. 2013-14, 2014-15, 2015-16 or 2014-15,2015-16, 2016-17 duly certified by the practicing Chartered Accountant.
- (o) In case of imported items, copies of labels and product literature of all quoted products must be submitted.

- (p) VAT/Sales Tax Clearance certificate (copies of latest challans), as on 31.03.2017 **& GST returns if applicable.**
- (q) Registration with Excise Department, Govt. of India. **Details of GST registration.** The industries situated in GST free zones will produce the copy of appropriate notification. Bidders has to submit GSTIN and state where GSTIN registered for every quoted items from supply will be made (Annexure VII at point no.3 )
- (r) Undertaking (as in Annexure-VII) for embossment of logo on packing of Sanitary Napkins as the case may be, as per conditions specified at Clause 15 herein, notarized by the Notary Public.
- (s) Undertaking that the manufacturer has not been blacklisted/debarred/banned, the quoted product has not been declared as not of standard quality during last two years, its manufacturing capacity and other details required on a format mentioned at Annexure-VII.
- (t) Details of technical personnel presently engaged in the manufacture and testing of Sanitary Napkin (Name, Qualification, and Experience
- (u) List of items quoted to be shown in the Annexure- VII point number 6.
- (v) A Checklist (Annexure- V) for the list of documents enclosed with their page number. The documents should be serially arranged as per Annexure-V. Every bidder will also be required to submit details of product permission of the quoted item and the desired market standing, in Annexure- VII.
- (w) An undertaking that the bidder complies with all the terms, conditions, amendments (if any) of bid document to be submitted in Annexure-VII point no.12
- (x) A declaration under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012 in Annexure-VII.
- (y) All copies submitted should be self attested
- (Z) The minimum monthly installed capacity of the firm should be 25 Lacs packets per month (for MSME of Rajasthan 2.5 Lacs packets per month). **Capacity of manufacturing firms shall be certified by**

**Practicing Chartered Accountant/Practicing Cost Accountant or substantiated by manufacturing machines capacity certificate.**

**Note: - Clarification regarding submission of documents**

It is found that some of the documents are sometimes not valid on the exact date of bid opening; the firm has submitted slightly older documents in the bid as it has not been able to get the new/renewed certificate issued from the concerned department till bid submission. Documents such as MSC, **performance sheet and bill of lading** shall be accepted if they have been issued after bid submission but submitted to Tendering authority when asked to do so in the form of clarification/short fall documents. But such documents shall be considered only if it is proved that the competence as certified by the competent authority regarding the required documents existed with the bidder on the date of submission of bid.

## **6. PRICE BID –**

The price bid will also be known as financial document and every bidder will be required to submit its price in excel format attached to the bid document (BOQ). **BOQ template must not be modified/ replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this bid. Bidders are allowed to enter the bidder name and values only. The bidder should quote rate for the mentioned packing unit only. The rates quoted separately in the BOQ as below :-**

**(A) F.O.R Block level (BPL girls)**

**(B) F.O.R at school level (School going girls)**

## **7. OPENING OF TECHNICAL BID AND TECHNICAL EVALUATION**

- a) The Bid will be scrutinized by Bid evaluation committee. Price Bid (BOQ) of the Bidder found eligible on satisfying the criteria for technical evaluation and inspection, will only be opened.
- b) **Technical Evaluation:-** Technical Evaluation of the Bid will be done in two stages. (i) Technical Evaluation on the basis of documents. This is to examine whether the bidder qualifies as per given eligibility and other prescribed conditions. (ii) Evaluation / Examination / Testing of samples of Items. Bids of the item, samples not found technically fit in such evaluation will be declared rejected / non-responsive.



## 8. PRODUCTION OF SAMPLES

- (a) Bidder shall submit 12 sample units of each quoted item, free of cost. The items submitted as samples should be of the same specifications as asked for in the bid. Any deviation from specifications will result in the rejection of the sample. The samples (normal/ regular sales packs) will be used for quality evaluation by the technical evaluation committee and/ or laboratory analysis, as the case may be, as decided by the Tender inviting authority. Samples of the items which are supposed to be sterile should be sterile. The decision based on quality evaluation of the sample will be final for the purpose of this tender.
- (b) The samples for evaluation shall be submitted in a separate sealed cover superscripted by "Tender No. 05/2017" The sample as above shall be submitted at the time of depositing Bid Security, *or within 3 days of technical bid opening*. The bidder should submit, along with the samples, the list of sample of sample items in the given format in Annexure -XII.

## 9. BID SECURITY

The Bid Security shall be Rs. 5.00 Lacs . However without bid security the offer will not be considered at all. Bid Security will not be taken from undertakings, corporation of Government of India (GoI) & Government of Rajasthan (GoR). Further, Bid Security will be taken Rs. 125000 from MSME of Rajasthan. They will furnish duly attested copy of the registration of MSME issued by the Director of Industries in respect of the stores for which they are registered. Duly attested copy of Acknowledgement of EM-II issued by DIC with an affidavit worth Rs.10 as per Annexure-II (B) under preference to Industries of Rajasthan rules 1995 in respect of stores for which they are registered. (Annexure-II (B))

The Bid Security shall be paid in through separate prescribed challan (format enclosed in Annexure-I ) in any branch of the Punjab National Bank Account no. 2246002100024414 throughout country up to **21.08.2017** or through D.D. / bankers cheque in favor of M.D. RMSCL physically in the office of RMSCL by **1:30 PM on 22.08.2017** Bid Security in any other form will not be accepted. . *Alternatively bidder may also deposit Bid document fees, Bid security and RISL processing fees by way of e-deposit, through Internet*

*Banking by accessing RMSCCL website [rmsc.health.rajasthan.gov.in](http://rmsc.health.rajasthan.gov.in) clicking e-deposit icon following the laid down steps; Rs.25 service tax will be applicable on the per transaction charge to be debited in respective depositor's account after successful e-deposit. Supplier should enclose the generated receipt.*

The Bids submitted without sufficient Bid Security will be summarily rejected. The Bid Security will be forfeited, if the Bidder withdraws its Bid after last time & date fixed for receiving bids or in the case of a successful Bidder, if the Bidder fails within specified time to sign the contract agreement or fails to furnish the performance security.

#### **10. OTHER CONDITIONS**

1. The orders will be placed by the Managing Director or any authorized officer of Rajasthan Medical Services Corporation Ltd, (hereinafter referred to as Ordering Authority).
2. The details of the required item are shown in Annexure-VI. The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Ordering Authority. The rates quoted should not vary with the quantum of the order or the destination. *The commitment quantity for an item submitted by the bidder (In annexure VII) shall be taken in to account and a bidder not having adequate capacity (as reflected in commitment quantity) may be technically disqualified.*
3. The Bidders should quote the rates for the Sanitary Napkins. However the supply with brand name shall be accepted The strength/size of each product should be as per details given in Annexure- VI. Any variation, if found, will result in the rejection of the Bid. Imported product shall be allowed in brand names.
4. Rates (inclusive of **all expenses / charges but exclusive of GST**) should be quoted for each of the required drugs, medicines etc., separately on door delivery basis according to the unit ordered. Bid for the supply of drugs, medicines, etc. with conditions like “AT CURRENT MARKET RATES” shall not be accepted. Handling, clearing, transport charges etc., will not be paid. The

delivery should be made as stipulated in the purchase order placed with successful Bidders. No quantity or cash discount should be offered.

5. (i) To ensure sustained supply without any interruption, the Bid Inviting Authority reserves the right to fix more than one supplier to supply the requirement among the qualified Bidders.
  - (ii) Orders will be placed periodically during rate contract period based on the RMSCL's requirement to the firms approved for rate contract as per above clause no. 3 (Price Preference/Purchase Preference).
  - (iii) After the conclusion of Price Bid opening the lowest offer of the Bidder is considered for negotiations and rate arrived after negotiations is declared as L-1 rate and L-1 supplier for an item of Sanitary Napkins for Block Level (BPL girls) and school level (school going girls) .
  - (iv) The Bidder who has been declared as L-1 supplier for certain item or items of Sanitary Napkins shall execute necessary agreement for the supply of the Bided quantity of such Surgical as specified in the Bid documents on depositing the required amount performance security and on execution of the agreement such Bidder is eligible for the placement of purchase orders. *Moreover, purchase order can be placed after the issue of letter of acceptance, pending the execution of agreement and issuance of rate contract for an item.*
  - (v) RMSCL will inform the L1 rate to the Bidders who qualified for Price Bid opening, through RMSCL web site or e-mail; willing bidders may inform in writing their consent to match the L-1 rate for the item quoted by them and the Bidders who agree to match L1 rate, will be considered as Matched L1.
  - (vi) The Bidder, who agrees to match L-1 rate shall furnish the breakup detail (Rate, **GST** etc.) of price (L-1 rate).
  - (vii) The supplier, on receipt of the purchase orders deems that the purchase orders exceeds the production capacity declared in the Bid documents and the delay would occur in executing the order, shall inform the RMSCL immediately without loss of time and the purchase orders shall be returned within 7 days from the date of the order, failing which the supplier is stopped from disputing the imposition of liquidated damages, fine for the delayed supply.
  - (viii) If the L1 supplier has failed to supply /intimated RMSCL about his inability/delay in supply as per the purchase order, the required Sanitary Napkins

within the stipulated time or as the case may be, RMSCL may also place purchase orders with the Matched L1 Bidder for purchase of the Sanitary Napkins provided such matched L1 Bidders shall execute necessary agreement indicating the production capacity as specified in the Bid document on depositing the required amount. Such Bidder is eligible for the placement of purchase orders for the item.

- (ix) Subject to para (vii) above, while RMSCL place purchase orders with Matched L1 supplier and there are more than one such matched L1 supplier, then the purchase orders for the requirement of Sanitary Napkins will be placed with L-2 first on matched rates of L-1 and in case L-2 does not have the required capacity than L-3 would be considered on matched L-1 rates and the same order would be followed in case of L-3, L-4 etc.
  - (x) The matched L1 supplier, on placement of purchase orders, will be deemed as L-1 rate supplier for the purpose of the Bid and all provisions of the Bid document applicable to L-1 rate Bidder will apply mutatis mutandis to the matched L1 supplier.
  - (xi) The supplier shall supply the ordered quantity as per the delivery schedule of Purchase Order before the stipulated period from the date of issue of purchase order at the destinations mentioned in the purchase order, if the above day happens to be a holiday, the supply should be completed by 5.00 p.m. on the next working day. **The supply period will be 60 days at school level and 45 days at Block level from the issuing date of purchase order.**
6. The rates quoted and accepted will be binding on the Bidder during validity period of the bid and any increase in the price (**except increase in GST rate** or any other statutory taxes) will not be entertained till the completion of this Bid period.
7. No Bidder shall be allowed at any time on any ground, whatsoever it may be, to claim revision or modification in the rates quoted by him. Representation to make correction in the Bid documents on the ground of Clerical error, typographical error, etc., committed by the Bidders in the Bids shall not be entertained after submission of the Bids. Conditions such as “SUBJECT TO AVAILABILITY” “SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED” etc., will not be entertained under any circumstances and the Bids of those who

have given such conditions shall be treated as incomplete and accordingly the Bid will be rejected.

8. Supplies should be made directly by the bidder and not through any other agency.
9. The bidder shall allow inspection of the factory at any time by a team of Experts/Officials of the Bid Inviting Authority or of the Govt. of Rajasthan. The Bidder shall extend all facilities to the team to enable to inspect the manufacturing process, quality control measures adopted etc., in the manufacture of the items quoted. If a Company/Firm does not allow for any inspection their Bids will be rejected. *The firms/companies selected to supply the quoted product /products shall be inspected within 3 months after entering into contract with the firm.*

#### **11. ACCEPTANCE OF BID**

1. The Bid evaluation committee formed by Managing Director, Rajasthan Medical Services Corporation Ltd. will evaluate the Bid reference to various criteria.
2. Bid Inviting Authority reserves the right to accept or reject the Bid for the supply of all or any one or more items Bided for in a Bid without assigning any reason.
3. Bid Inviting Authority, or his authorized representative(s) has the right to inspect the factories of Bidders, before, accepting the rate quoted by them or before releasing any purchase order(s) or at any point of time during the currency of Bid and also has the right to reject the Bid or terminate/cancel the purchase orders issued and or not to reorder, based on adverse reports brought out during such inspections.
4. *The acceptance of the Bids will be communicated to the successful Bidders in writing/through E-mail by the Bid inviting authority. Immediately after receipt of acceptance letter, the successful Bidder will be required to deposit Performance security deposit and the agreement but not later than 15 days.*
5. The approved rates of the successful Bidders would be valid as Rate contract and ending on **30.09.2019** (*w.e.f date of letter of acceptance*) and may extendable by 3 months.

6. **Moreover, purchase order can be placed after the issue of letter of acceptance, pending the execution of agreement and issuance of rate contract for an item.**

## **12. PERFORMANCE SECURITY**

The Successful Bidders shall be required to pay performance Security Deposit @ 5% of the Contract value. Performance security will not be taken from undertaking, corporation of GoI & GoR.. The MSME Units of Rajasthan shall be required to pay Performance security @ 1% of the contract value.

*The performance security shall have an upper limit of Rs 25 Lac to be deposited by a bidder at the time of signing of agreement. However, when the actual purchase orders cross a threshold for requiring additional security (remaining rate contract period with additional one year), the same will be required to be deposited by the supplier.*

The performance security should be paid upfront in respect of each contract on or before the due date fixed by Bid inviting authority in the form of Bank Guarantee (**Performa given in Annexure XV**) in case the amount exceeds Rs 5 Lakhs. For amount of upto 5 Lakhs it should be deposited in the form of demand draft/bankers cheque issued by a scheduled bank or may be deposited through challan annexure 1 (the validity of bank guarantee should be for a period of *thirty six month* from the date of issuance of Bank Guarantee) in favor of the Managing Director, Rajasthan Medical Services Corporation Ltd, Payable at Jaipur, viz. Bid inviting authority before releasing the purchase order by the ordering authority. In case L-2 and L-3 bidders who have agreed to match L-1 price, then the *performance security* Deposit of L-2 and L-3 bidders will be *5% of value of their assured quantity (upper limit Rs 25 Lac) and in case L-4, L-5 and so on bidders who have agreed to match L-1 price bidders will be converted (Rs 20000/- per item) into security deposit.* In case of inability of L-1 bidder to supply the required quantity of item, in that case the L-2 and L-3 supplier (as the case may be) will be asked to supply the item. At the time of placing of order these matched suppliers will be asked to deposit amount of balance security for a period of *remaining rate contract period with additional one year.*

**Performance Security shall remain valid and refunded 60 days beyond the date of completion of all contractual obligations or after 36 months from the date of issuance of letter of acceptance, whichever is later.**

### 13. AGREEMENT

- a) The successful Bidder shall execute an agreement on a non-judicial stamp paper of value mentioned in the Acceptance Letter (stamp duty to be paid by the Bidder) within 15 days from the date of the intimation letter of interest by the Bid Inviting Authority, viz., the **Managing Director, Rajasthan Medical Services Corporation Ltd.** The Specimen form of agreement is available in **Annexure-IV, failing to submission of performance security and execution of agreement within 15 days as stipulated, will result in forfeiture of Bid Security & other consequential action.**
- b) The Bidder shall not, at any time, assign, sub-let or make over the contract or the benefit therefore or any part thereof to any person or persons whatsoever.
- c) All notices or communication relating to, or arising out of this agreement or any of the terms thereof shall be considered duly served on or given to the Bidder if delivered to him or left at the premises, places of business or abode.

### 14. SUPPLY CONDITIONS

1. Purchase Order along with the delivery destinations will be given from time to time as per the requirement. Purchase orders will be placed on the successful Bidder at the discretion of the Ordering Authority. Belt-less Sanitary Napkins with wings will be supplied at Block level and at schools levels. The details of schools are mentioned in Annexure XVI of the bid documents.
2. The supplier shall supply the entire ordered quantity before the end of 60 days at school level and 45 days at Block level from the date of issue of purchase order at the destinations mentioned in the purchase order, if the above day happened to be a holiday for RMSCL, the supply should be completed by 5.00 p.m. on the next working day.
3. All supplies will be scheduled for the period from the date of purchase order till the completion of the tender in installments, as may be stipulated in the purchase order.
4. The Bidder must submit its Test/Analysis report for every batch of item along with invoice. In case of failure on the part of the supplier to furnish such report, the batch of item will be returned back to the suppliers and he is bound to replenish the same with approved lab test report. The supplier shall provide the validation data

of the analytical procedure used for assaying the components and shall provide the protocols of the tests applied.

5. The items supplied by the successful Bidder shall be of the best quality and shall comply with the specification, stipulations and conditions specified in the Bid documents.

6. If supplies are not fully completed as per stipulated delivery schedule in 60 days at school level and 45 days at Block level from the date of the Purchase Order, the provisions of liquidated damages of Bid conditions will come into force. The Supplier should supply the item at the destinations specified in the Purchase Order and if the *items* supplied at designated places other than those specified in the Purchase Order, transports charges will be recovered from the supplier.

7. If the supplier fails to execute at least 50% of the quantity mentioned in single purchase order and such part supply continues for three consecutive Purchase orders, then the supplier will be ineligible to participate in any of the tenders for particular items of surgical for a period of two year immediately succeeding year in which supplier has been placed Purchase order.

8. If the Bidder fails to execute the supply within the stipulated time, the ordering authority is at liberty to make alternative purchase of the item for which the Purchase orders have been placed from any other sources (**such as Public Sector undertakings at their rates, empanelled bidders, and bidders who have been technically qualified in the said bid**) or from the open market or from any other Bidder who might have quoted higher rates at the risk and the cost of the supplier and in such cases the Ordering Authority/Tender inviting authority has every right to recover the cost and impose penalty as mentioned in Clause 19, apart from terminating the contract for the default.

9. The order stands cancelled after the expiration of delivery period, if the extension is not granted with or without liquidated damages. Apart from risk/alternate purchase action, the Bidder shall also suffer forfeiture of the Performance Security and shall invite other penal action like debarring/disqualification from participating in present and future Bids of Bid Inviting Authority/ordering authority. (Guidelines for blacklisting/ debarring at Annexure- VIII)



**10.** It shall be the responsibility of the supplier for any shortage/damage at the time of receipt at the designated places.

**11.** If at any time the Bidder has, in the opinion of the ordering authority, delayed in making any supply by reasons of any riots, mutinies, wars, fire, storm, tempest or other exceptional cause on a specific request made by the Bidder within 7 days from the date of such incident, the time for making supply may be extended by the ordering authority at its discretion for such period as may be considered reasonable. The exceptional causes do not include the scarcity of raw material, Power cut, labour disputes etc.

**12.** The supplier shall not be in any way interested in or concerned directly or indirectly with, any of the officers, subordinates or servants of the Bid Inviting Authority in any trade or business or transactions nor shall the supplier give or pay promise to give or pay any such officers, subordinates or servants directly or indirectly any money or fee or other considerations under designation of "Customs" or otherwise, nor shall the supplier permit any person or persons whomsoever to interfere in the management or performance hereof under the power of attorney or otherwise without the prior consent in writing of the Bidder Inviting Authority.

**13.** *If the supplier, or any of its approved items gets debarred/banned/blacklisted in any state after entering into agreement with RMSCL, it shall be the responsibility of the supplier to inform RMSCL without any delay about the same*

- (i) The firm shall inform to the RMSCL within 15 days of issuance of the blacklisting / banning / debarring order. If the firm does not inform, then 2% penalty shall be levied on the purchase orders issued between the date of issuance of blacklisting / banning / debarring order to the date of submission of clarification.*
- (ii) If it is brought to the notice of RMSCL that the similar drug of the supplier firm has been found spurious / adulterated in any other state (whether the firm / product has been blacklisted/ debarred/ banned or not); then no further purchase orders shall be issued for the product and the rate contract with the firm for the product shall be cancelled.*

**14. Shelf Life:** The labeled shelf life should normally be same as in product of the firm supplied in trade. However it should not be less than 3 years. The remaining

shelf life of the surgical at the time of delivery should not be less than  $\frac{3}{4}$  of the labeled shelf life.

**15. Quality Assurance:** The supplier shall guarantee that the products as packed for shipment (a) comply with all provisions of specifications and related documents (b) meet the recognized standards for safety, efficacy and quality; (c) are fit for the purpose made; (d) are free from defects in workmanship and in materials and (e) the product has been manufactured as per applicable standards. In case of imported items the remaining shelf life of 60% or more may be accepted with an undertaking that the firm will replace the unused expired stores with fresh items. However, firms supplying Sanitary Napkins with remaining shelf life of 75% or more need not submit such undertaking.

**16.** The protocol of the tests should include the requirements given in applicable standards and those required specifically for the product specifications. The Bidder must submit its Test/ Analysis Report for every batch of item along with invoice. In case of failure on the part of the supplier to furnish such report, the batch of item will be returned back to the supplier who is bound to replenish the same with approved laboratory test report. The supplier shall provide the validation data of the analytical procedure used for assaying the components and shall provide the protocols of the tests applied.

**17.** *If a supplier fails to execute two successive orders, in full, firm will be liable for debarment the particular product, for a year.*

**18.** *If a supplier fails to execute first order, without proper justification, a show cause notice may be given to him to respond within 7 days. If it does not respond or does not give reasonable justification, the corporation may order to L-2 and L-3, for entire failed supply on L-1 matched rate. If L-2 and L-3 matched rates are not available, then only purchase may be made on 'Risk and cost basis' as being done presently. Subject to other condition of Bid documents.*

**15. LOGOGRAMS /Markings**

Logogram means, wherever the context occurs, the design as given below: -

**DESIGNS FOR LOGORAMS**

Sanitary Napkin to be supplied with the following logogram and with the word **“Rajasthan Govt. Supply- Not for sale निःशुल्क वितरण हेतु, QC – Passed”** overprinted and the following logogram in which will distinguish from the normal trade packing. Name of item should be printed in English and Hindi languages and should be legible and be printed more prominently. Storage directions should be clear, legible, preferably with yellow highlighted background. The sample can be

subjected to any (or all) type of clinical/laboratory test, as is deemed fit by the Bid inviting Authority.



**SPECIMEN LABEL FOR OUTER CARTON**

**RAJASTHAN GOVT. SUPPLY  
NOT FOR SALE**

---

**Belt-less Sanitary Napkin with wings**

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**CONSTITUENTS OF.....**

**Name of the Item, Manufactured by, Batch no  
Mfg.Date, Exp. Date, Quantity**

**Net. Weight:.....Kg**

**Manufactured by:**

The name of the item shall be mentioned in English and as well as in Hindi also, should be legible and be printed prominently. **A uniform colour theme and artwork will be necessary.** Apart from this “**For Govt. of Rajasthan – Not for Sale निःशुल्क वितरण हेतु, QC – Passed**” alongwith logo of RMSCL will be printed on each strip/label of the bottle. The storage directions should be clear, legible and preferably with yellow highlighted background.

1. Bids for the supply for item shall be considered only if the Bidder gives undertaking in his Bid that the supply will be prepared and packed with the logogram printed on the labels as per the design .All containers have to be supplied in standard packing as required with printed logogram and shall also conform to the rules of Bureau of Indian standards wherever it applies. Affixing of stickers and rubber stamps shall not be accepted.
2. Failure to supply item etc., with the logogram will be treated as breach of the terms of agreement, may attract penalty from bills payable as per conditions in Clause 19.2 Bidders who are not willing to agree to conditions above will be summarily rejected.
3. In case of imported items affixing rubber stamp on the original label is allowed with indelible ink on inner most and outer packing.

## **16. PACKING**

1. The item shall be supplied in the package schedule given below and the package shall carry the logogram specified in clause -15. The labeling of different packages should be as specified below. The packing in each carton shall be strictly as per the specification mentioned. Failure to comply with this shall lead to non-acceptance of the goods besides imposition of penalties.
2. It should be ensured that only first hand fresh packaging material is used for packing. All packaging must be properly sealed and temper proof.
3. All packing containers should be strictly conforming to the specification included in the relevant compendia of standards /BIS.
4. Packing should be able to prevent damages or deterioration during transit.
5. In the event of Sanitary Napkin supplied found to be not as per specifications in respect of their packing, the Ordering Authority is at liberty to make alternative purchase of the item for which the purchase orders have been placed from any other sources or from the open market or from any other Bidder who might

have quoted higher rates at the risk and the cost of the supplier and in such cases the ordering authority has every right to recover the cost and impose penalty as mentioned in Clause 14.8 and 17.3 & 18,19

6. **The name of the items should be printed in clearly legible bold letters (It is advisable that the colour of font be different from other printed matter to make the name highly conspicuous.**

7. **Instruction must be printed on the packet for the Use and Disposal of Sanitary Napkin. SCHEDULE FOR PACKAGING OF Sanitary Napkin GENERAL SPECIFICATIONS:-**

1) *Secondary packing must have 144 packets of primary packing unit of 6 pads per pkt. in a carton.*

2) All items should be packed only in first hand strong boxes only.

3) Every corrugated box should preferably of single joint and not more than two joints.

4) Every box should be stitched using pairs of metal pins with an interval of two inches between each pair.

5) The flaps should uniform meet but should not overlap each other. The flap when turned by 45-60 should not crack.

6) Every box should be sealed with gum tape running along the top and lower opening.

**CARRY STRAP:**

7) Every box should be strapped with two parallel nylon carry straps (they should intersect.)

**LABEL:**

8) Every corrugated box should carry a large outer label clearly indicating that the product is for "Rajasthan Govt. Supply-Not for Sale".

9) The Product label on the cartoon should be large atleast 15 cms x 10 cms dimension. It should carry the correct technical name, strength or the product, date of manufacturing, date of expiry quantity packed and net weight of the box.

**OTHERS:**

10) NO box should contain mixed products or mixed batches of the same product.

**17. QUALITY TESTING**

1. Sampling of supplies from each batch may be done at the point of supply or distribution/storage points for testing. (The samples may be sent to different empanelled laboratories for testing by the ordering authority after coding).RMSCL may draw samples randomly from supplied made to the

schools and may constitute committee to check the samples and to report its compliances with determined specification. ***The RMSCL will deduct a sum of 1.5% from the amount of bill payable to supplier on account of testing & handling Charges.***

2. The item shall maintain the quality within the permissible level throughout the shelf life period of the item. The samples may also be drawn periodically during the shelf life period. The supplies will be deemed to be completed only upon receipt of the quality certificates from the laboratories. Samples which do not meet quality requirements shall render the relevant batches liable to be rejected. If the sample is found to be of unacceptable/defective/contented/harmful or misbranded, such batch/ batches will be deemed to be rejected goods.
3. In the event of the samples of the item supplied failing quality tests or found to be not as per specification the ordering authority is at liberty to make alternative purchase of items for which the Purchase orders have been placed from any other sources or from the open market or from any other Bidder who might have quoted higher rates at the risk and the cost of the supplier and in such cases the ordering authority has every right to recover the cost and impose penalty as mentioned in Clause 20.
4. ***The supplier shall furnish to the purchaser the evidence of any requisite data for Sanitary Napkin when asked for. If there is any problem in the field the production record for the particular batch shall also be supplied when demanded.***
5. Laboratory test may be done along with clinical examination with reference to the standards laid down in the protocol/specifications
6. **The supply of any item shall be considered complete for the purpose of calculation of liquidated damages only when reference standards/ standard testing procedure or test protocol/placebo materials are made available to the corporation along with the supply of items as per the purchase order.** However these materials and documents shall be made available by supplier to Quality Cell of RMSCL Headquarter. Such requirement will however be indicated in the purchase order.

## 18. PAYMENT PROVISIONS

1. No advance payment towards costs of Sanitary Napkin will be made to the Bidder.
2. On receipt of the consolidated invoices (Annexure-XIII) duly stamped & signed by authorized signatory, consignee receipt and analytical report regarding quality (Annexure-XIV)/Report of committee on randomly selected samples, the payment would be made in 30 days.
3. The concerned school principal /headmaster /authorized receiver from school/Block will have to verify the CHALLANS received and details of which will be sent to the Medical Officer Incharge of DDW's. (Annexure-X)
4. All bills/ Invoices should be raised in **triplicate** and in the case of excisable Drugs and Medicines; the bills should be drawn as per **GST Rules / other applicable Rules if any** in the name of the authority as may be designated. The supplier will deliver following document at the time of delivery at DDW/**MCDW**.
  - a. In house test report of drug.
  - b. The challan / invoice copy pertaining to DDW/ **MCDW**
5. Payments for supplies will be considered after the receipt of reports of Standard Quality on samples having been tested from Approved Laboratories of ordering authority/ Report of committee on randomly selected samples. Furthermore, in case the supplies do not meet the ordered quantities, following conditions shall apply:-
  - (i) **The supply shall be monitored district wise and payment shall be made accordingly. Payment shall be considered for supply in a particular district subject to the condition that at least 50% of ordered quantity (for that district) has been supplied as per the entries made in E-aushadhi software, a penalty @ 10% of the value of unsupplied/ short supplied quantity, shall be levied. *The minimum penalty shall be Rs 1000/- in case if it comes to less than this amount by calculation.***
  - (ii) If a bidder fails to supply even 70% of the quantity of an item ordered in the Purchase Order, an extra penalty @ 2% on Purchase order value shall be levied in addition to the penalty referred to in Para 18(5) (i) above.

6. If at any time during the period of contract, the price of Bided items is reduced or brought down by any law or Act of the Central or State Government or by the Bidder himself, the Bidder shall be bound to inform ordering authority immediately about it. Ordering authority empowered to unilaterally effect such reduction as is necessary in rates in case the Bidder fails to notify or fails to agree for such reduction of rates.

*In case the price of a item fixed by NPPA (Govt of India) under applicable DPCO is less than the RMSCL contract price, the supplier shall be bound to make the supplies of such items at price fixed by the Govt.*

7. (a) In case of any enhancement in **GST as per** notification of the Government after the date of submission of Bids and during the Bid period, the quantum of additional **GST** so levied will be allowed to be charged extra as a separate item without any change in the basic of the price structure price of the Drugs approved under the Bid. For claiming the additional cost on account of the increase in **GST**, the Bidder should produce a letter from the concerned Excise authorities / **GST authorities (Central and State)** for having paid additional **GST** on the goods supplied to ordering authority and also must claim the same in the invoice separately. **In case of reduction in rates of GST price will be reduced accordingly.**

Similarly if there is any reduction in the rate of essential drug, as notified by the Govt. (**Including NPPA**), after the date of submission of Bid, the quantum of the price to the extent of reduction of essential drug will be deducted without any change in the basic price of the price structure of the drugs approved under the Bid.

- (b) In case of successful bidder has been enjoying **GST** exemption **or** any criteria of Turnover etc., such bidder will not be allowed to claim **GST** at later point of time, during the tenure of contract, when the **GST** is chargeable on goods manufactured/**Supplied**.
8. (i) If the supplier requires an extension in time for completion of contractual supply, on account of occurrence of any hindrance he shall apply in writing for extension on occurrence of hindrance but not after the stipulated date of completion of supply.



(ii) The purchase Officer may extend the delivery period with or without liquidated damages in case they are satisfied that the delay in the supply of items is on account of hindrances. Reasons shall be recorded.

(iii) **Extension in delivery period:-** In case of extension in the delivery period with liquidated damages the recovery shall be made on the basis of following percentages of value of stores which the Bidder has failed to supply:-

(a) Delay upto one fourth period of the prescribed delivery period; 2.5%

(b) Delay exceeding one fourth but not exceeding half of the prescribed delivery period; 5%

(c) Delay exceeding half but not exceeding three fourth of the prescribed delivery period; 7.5%

(d) Delay exceeding three fourth of the prescribed delivery period. 10%

**Note 1:** Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day. The maximum amount of liquidated damages shall be 10%.

**Note 2:***In specific condition, permission for additional delay of 10 days may be granted for supply, in such a case an additional penalty of 5% shall be levied*

**Note 3:-** If a supplier seeks extension in supply period beyond two times the time indicated in purchase order, the supply period shall be extended with the condition that if the rates received in new bid(s) invited are lower than the rate contract in operation, then the supplier shall be entitled to the lower rates so received.

9. If, at any time during the continuance of this Agreement, the Supplier has, in the opinion of the Purchaser, delayed in making any supply ordered, by the reasons of any riots, mutinies, wars, fire, storm, tempest or other exceptional cause, on a specific request made by the Supplier, the time for effecting delivery may be extended by the Purchaser surely at his discretion for such period as may be considered reasonable by the Purchaser. No further representation from the Supplier will be entertained on this account.

10. **If the firm is Blacklisted/Debarred by State Govt. of Rajasthan during rate contract period/ after rate contract period, the firm has to follow below mentioned conditions:-**

➤ **Further Purchase orders should not be placed to firm.**

- **Purchase orders in process shall be cancelled.**
- **All unconsumed stock from DDWs should be lifted on the cost of firm.**
- **If payment is made for unconsumed stock it should be recovered from firm.**
- **All rate contracts should be cancelled.**

**19. DEDUCTION IN PAYMENTS:**

1. If the supply is received in damaged conditions it shall not be accepted.
2. All the Bidders are required to supply the product with logogram and with prescribed packing specification. If there is any deviation in these Bid conditions a separate damages will be levied @ 2% irrespective of the ordering authority having actually suffered any damage/loss or not, without prejudice the rights of alternative purchase specified in Clause No.14.8.

**20. QUALITY CONTROL DEDUCTION & OTHER PENALTIES:**

1. If the successful Bidder fails to execute the agreement and/or to deposit the required performance security within the time specified or withdraws his Bid after the intimation of the acceptance of his Bid has been sent to him or owing to any other reasons, he is unable to undertake the contract, his contract will be cancelled and Performance Security deposited by him along with his Bid, shall stand forfeited by the Bid Inviting Authority and he will also be liable for all damages sustained by the Bid Inviting Authority apart from **debaring** the supplier. (As per guidelines for debaring at annexure VIII)
2. The samples being supplied will be collected randomly from each district and will be further examined by Testing / evaluation committee constituted by MD RMSCL.
3. If the samples drawn from supplies do not conform to statutory standards, the supplier will be liable for relevant action against it and the entire stock in such batch should be taken back by the supplier within a period of **30** days of the receipt of the letter from ordering authority. The stock shall be taken back at the expense of the supplier. Ordering authority has the right to destroy such NOT OF STANDARD ITEM IF THE SUPPLIER does not take back the goods within the stipulated time. Ordering authority will arrange to destroy the NOT OF STANDARD ITEM within **90** days after the expiry of 30 days mentioned above, without further notice, and shall also

collect demurrage charge calculated @ 2% per week on the value of the Surgical rejected till such destruction. ***The supplier shall replace the stock of NOSQ goods with fresh goods upon intimation to do so by the ordering authority.***

4. The supplier will not be entitled to any payment whatsoever for Item found to be of NOT OF STANDARD QUALITY whether consumed or not consumed and the ordering authority is entitled to deduct the cost of such batch of ITEM from the any amount payable to the Bidder. On the basis of nature of failure, the product/supplier will be moved for debarring. (As per guidelines for debarring at annexure VIII)
5. For supply of item of NOT OF STANDARD QUALITY the respective Drugs Controller will be informed for initiating necessary action on the supplier and that the report of product shall be sent to the committee for appropriate action including debarring/banning. (As per guidelines for debarring at annexure VIII)
6. The decision of the ordering authority or any Officer authorized by him as to the quality of the supplied item etc. shall be final and binding.
7. Ordering Authority will be at liberty to terminate without assigning any reasons thereof the contract either wholly or in part on 30 days notice. The Bidder will not be entitled for any compensation whatsoever in respect of such termination.
8. For infringement of the stipulations of the contract or for other justifiable reasons, the contract may be terminated by the ordering authority, and the supplier shall be liable for all losses sustained by the ordering authority, in consequence of the termination which may be recovered personally from the supplier or from his properties, as per PDR Act or other rules.
9. Non performance of any contract provisions shall be examined and may disqualify the firm to participate in the future Bids.
10. In the event of making ALTERNATIVE PURCHASE, as specified in Clause 14.8, Clause 14.9 and in Clause 16 the supplier will be imposed penalty apart from forfeiture of Performance Security. The excess expenditure over and above contracted process incurred by the ordering authority in making such purchases from any other sources or from the open

market or from any other Bidder who has quoted higher rates and other losses sustained in the process, shall be recovered from the Performance Security or from any other money due and become due to the supplier and in the event of such amount being insufficient, the balance will be recovered personally from the supplier *and provided further that such amount to be levied as per penalty form supplier on account of non-supply shall not be less than 10% of the value of non-supplied even when rates in alternative purchase method are lower / equivalent to rates in original tender*

11. In all the above conditions, the decision of the Bid Inviting Authority, viz Managing Director, Rajasthan Medical Services Corporation Ltd, would be final and binding; in case of any dispute regarding all cases under Bid procedure or in any other non-ordinary situation and would be acceptable to all.
12. All litigations related to the supplier for any defaults will be done by Bid Inviting Authority and his decision will be final and bidding.
13. **In the case of litigation as per court decision/award by arbitrator, if any amount of interest is payable/receivable etc. then RMSCL will charge interest @ 9% per annum simple interest and it will be payable @ 6% per annum simple interest only.**

**21. EMPANELMENT OF FIRMS**

RMSC invites Applications from eligible firms for Empanelment for supply of Sanitary napkins mentioned in Annexure VI for one year. The empanelment would entitle a firm to participate in RMSCL for limited bids. Such situations may normally arise when the open bid for a Sanitary napkins fails and there is an urgency to purchase it, or when the L-1 bidder has fail to supply, or the rate contract of an item ceases to exist for any reason. The Bidder has to submit an undertaking in the format given at Annexure-XI.

The empanelment can be renewed for the next one year term on payment of the empanelment fee as applicable at the time of renewal.

**22. SAVING CLAUSE**

No suit, prosecution or any legal proceedings shall lie against Bid Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of Bid.

**23. JURISDICTION**

In the event of any dispute arising out of the Bid or orders such dispute would be subject to the jurisdiction of the Courts of Jaipur or Honorable High Court (Jaipur Bench only).

**24. CORRECTION OF ARITHMETIC ERRORS:**

Provided that a financial bid is substantially responsive, the procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- (i) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and.
- (iii) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (a) and (b) above.

If the Bidder that submitted the lowest evaluated bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

**25. PROCURING ENTITY'S RIGHT TO VARY QUANTITY:**

- (i) At the time of award of contract, the quantity of Drugs, originally specified in the bidding documents may be increased or decreased. There will not be any minimum quantity guaranteed against bid quantity. The bid quantity is only indicative. Actual purchase can be more or less than the bid quantity based on actual consumption in the hospitals during Rate Contract period. The supplier shall submit the supply commitment quantity” in Annexure **VII at point no. 3** which will be used for the cases where the actual purchase quantity tends to increase substantially from the bid quantity.
- (ii) If the procuring entity does not procure any subject matter of procurement or procures less than the quantity specified in the bidding documents due to

change in circumstances, the bidder shall not be entitled for any claim or compensation except otherwise provided in the conditions of contract

(iii) However a bidder is bound to supply up to quantity indicated in bid document, considering the total production capacity & capacity dedicated to RMSCL. Moreover, the actual purchases beyond Bid quantity may be made keeping in view the supply commitment of bidder to corporation

**26. DIVIDING QUANTITIES AMONG MORE THAN ONE BIDDER AT (IN CASE OF PROCUREMENT OF GOODS):**

The orders may split during rate contract period based on the RMSCL's requirement to the firms approved for rate contract as per above clause no. 3 (Price Preference/Purchase Preference).

**27. GRIEVANCE REDRESSAL DURING PROCUREMENT PROCESS:**

The Designation and address of the First Appellate Authority is\_ *Special Secretary* / Secretary, Medical, Health & Family Welfare, Govt. of Rajasthan.

The Designation and address of the Second Appellate Authority is Principal Secretary, Medical, Health & Family Welfare, Govt. of Rajasthan and Chairman, RMSCL.

**i. Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules of the Guidelines issued there under, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or ground on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

**ii.** The Officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall Endeavour to dispose it of within thirty days from the date of the appeal.

**iii.** If the officer designated under Para (1) fails to dispose of the appeal filed within the period specified in Para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in Para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**iv. Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) Determination of need of procurement;
- (b) Provision limiting participation of Bidders in the Bid process; (c) The decision of whether or not to enter into negotiations;
- (d) Cancellation of a procurement process;
- (e) Applicability of the provisions of confidentiality.

**v. Form of Appeal (Annexure- IX)**

- (a) An appeal under Para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

**vi. Fee for filling appeal**

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

## **vii. Procedure for disposal of appeal**

(a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filling of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.

(b) On the date fixed for hearing, the First Appellate Authority or Second Appellate

Authority, as the case may be, shall,-

(i) Hear all the parties to appeal present before him; and

(ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.

(c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties free of cost.

(d) The order passed under sub-clause (c) above shall be placed on the State Public procurement Portal.

## **28. COMPLIANCE WITH THE CODE OF INTEGRITY AND NO CONFLICT OF INTEREST:**

Any person participating in a procurement process shall-

a) Not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;

b) Not misrepresent or omit misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;

c) Not indulge in any collusion, Bid rigging or any-competitive behavior to impair the transparency, fairness and progress of the procurement process;

d) Not misuse any information shared between the procuring Entity and the Bidders with intent to gain unfair advantage in the procurement process;

e) Not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any part or to its property to influence the procurement process;

f) Not obstruct any investigation or audit of a procurement process;

g) Disclose conflict of interest, if any; and

h) Disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

### **Conflict of interest:-**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

I. A Bidder may be considered to be in Conflict of interest with one or more parties in bidding process if, including but not limited to:



- a. Have controlling partners/shareholders in common; or
- b. Receive or have received any direct or indirect subsidy from any of them; or c. Have the same legal representative for purposes of the Bid; or
- d. Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- e. The Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- f. The Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specification of the Goods, Works or Services that are the subject of the Bid; or
- g. Bidder or any of its affiliates has been hired (or is proposed to be hired by the Procuring Entity as engineer-in-charge/ consultant for the contract.

**29. FALL CLAUSE**

The prices under a rate contract shall be subject to price fall clause. If the rate contract holder quotes / reduces its price to render similar goods, works or services at a price lower than the rate contract price to anyone in the State at any time during the currency of the rate contract, the rate contract price shall be automatically reduced with effect from the date of reducing or quoting lower price, for all delivery of the subject matter of procurement under that rate contract and the rate contract shall be amended accordingly. The firms holding parallel rate contracts shall also be given opportunity to reduce their price by notifying them the reduced price giving them fifteen days time to intimate their acceptance to the revised price. Similarly, if a parallel rate contract holding firm reduces its price during currency of the rate contract, its reduced price shall be conveyed to other parallel rate contract holding firms and the original rate contract holding firm for corresponding reduction in their prices. If any rate contract holding firm does not agree to the reduced price, further transaction with it, shall not be conducted

**Managing Director  
Rajasthan Medical Services Corporation**

ACTION : USE "FCMBR" MENU OPTION IN FINACLE INSTEAD OF "TM"

Bank Copy

**punjab national bank**

DIST. NO.

Branch

Institute Name

Institute ID

Rajasthan Medical Services Corporation, Jaipur

**RMSCJ - A/c No. 2246002100024414**

Date of Deposit

DD MM YY

**DETAILS OF THE SUPPLIER**

Supplier Name

Tender Ref. No.

Type of Deposit

Mobile No.

Select any one out of - Tender Fees/EMD/SD/Tender Processing fees/Others

Cash Deposit:

Denomination	₹	Ps
1000 *		
500 *		
100 *		
50 *		
20 *		
10 *		
5 *		
Coins *		
<b>Total</b>		

Cheque Deposit:

Chq No	Date of Chq	Name of Bank	₹	Ps

Total fee payable	₹								
Commission	₹	0	0	0	0				0
Total amount	₹								0

Amount (in words): ₹

Name of the Depositor

Signature

Address for communication

For Bank use only

Acknowledgement

Cashier/Officer

Customer Copy

**punjab national bank**

DIST. NO.

Branch

Institute Name

Institute ID

Rajasthan Medical Services Corporation, Jaipur

**RMSCJ - A/c No. 2246002100024414**

Date of Deposit

DD MM YY

**DETAILS OF THE SUPPLIER**

Supplier Name

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Select any one out of - Tender Fees/EMD/SD/ Tender Processing fees/Others

Cash Deposit:

Denomination	₹	Ps
1000 *		
500 *		
100 *		
50 *		
20 *		
10 *		
5 *		
Coins *		
<b>Total</b>		

Cheque Deposit:

Chq No	Date of Chq	Name of Bank	₹	Ps

Total fee payable	₹								
Commission	₹	0	0	0	0				0
Total amount	₹								0

Amount (in words): ₹

Name of the Depositor

Signature

Address for communication

For Bank use only

Acknowledgement

Cashier/Officer

**Form A**  
**(Apply in Duplicate)**  
**Application by MSME for price preference or Purchase Preference**  
**Or both in Procurement of Goods**

To,  
The General Manager  
DIC, District.....

1. Name of Applicant with Post
2. Permanent Address
3. Contact Details
  - a) Telephone No.:
  - b) Mobile no. :
  - c) Fax no.:
  - d) Email address:
4. Name of micro & small enterprise:
5. Office Address:
6. Address of Work Place:
7. No. & Date of Entrepreneurs Memorandum-II/Udyog Aadhaar Memorandum  
(enclose photo copy)
8. Products for which Entrepreneurs Memorandum-II/ Udyog Aadhaar Memorandum availed:
9. Products for which are at present being produced by the enterprise:
10. Products for which price preference or Purchase preference or both has been applied for:
11. Production capacity as per Capacity Assessment Certificate  
(enclose photocopy of Capacity Assessment Certificate )

Serial No	Product	Production Capacity	
		Quantity	Value
1			
2			
3			
4			

12. List of Plant & Machinery installed

Serial No	Name of Plant & Machinery	Quantity	Value
1			
2			
3			

13. List of Testing Equipments installed

Serial No	Name of Plant & Machinery	Quantity	Value
1			
2			
3			
4			

14. Benefits availed as per price preference certificate in last financial year and current financial year

a. Benefits depositing Bid Security and Performance Security:

Last financial year			Current financial year	
Departments	Bid Security	Performance Security	Bid Security	Performance Security

b. Details of Supply orders received:

Last financial year				Current financial year		
Departments	No. & Date of purchase order	Amount for which purchase order received	Amount of goods supplied	No. & Date of purchase order	Amount for which purchase order received	Amount of goods supplied

I declare that the above all facts given in the application are correct and my enterprise is producing the items mentioned in column No. 10

**Date**

**Signature**  
**(Name of the applicant**  
**along with seal of post)**

**CERTIFICATE**  
**(See clause 10)**

File no. \_\_\_\_\_

Date \_\_\_\_\_

It is certified that M/s \_\_\_\_\_ was inspected by \_\_\_\_\_ on dated \_\_\_\_\_ and the facts mentioned by the enterprise are correct as per the record shown by the applicant. The enterprise is eligible for Price Preference or Purchase Preference or both under this notification. The certificate is valid for one year from the date of its issue .

**Office Seal**

**Signature**  
**(Full Name of the Officer)**  
**General Manager**  
**District Industries Centre**  
**Rubber Seal/Stamp**

Enclosure- (1) Application

(2)

(3)

**ANNEXURE-II (B)**  
**Clause No.3,9**

**Format of Affidavit**

**(On Non Judicial Stamp Paper of Rs. 10/-)**

I.....S/o.....Aged.....Yrs.....residing  
at.....Proprietor/Partner/Director of M/s.....do hereby solemnly affirm  
and declare that:

(a) My/Our above noted enterprises M/s..... has been issued acknowledgement  
of Entrepreneurial Memorandum Part-II by the Districts Industries Center.....The  
acknowledgement No. is.....dated.....and has issued for Manufacture of  
following items.

(i)

(ii)

(iii)

(iv)

(v)

(b) My/Our above noted acknowledgement of Entrepreneurial Memorandum Part-II has not been  
cancelled or withdrawn by the Industries Department and that the enterprise is regularly  
manufacturing the above items.

(c) My/Our enterprise is having all the requisite plant and machinery and is fully equipped to  
manufacture the above noted items.

Place.....

**Signature of Proprietor/Director  
Authorized Signatory with Rubber  
Stamp and date**

**VERIFICATION**

I.....S/o.....Aged.....Yrs.....residing  
at.....Proprietor/Partner/Director of M/s.....verify and  
confirm that the contents at (a), (b) & (c) above are true and correct to the best of my knowledge and  
nothing has been concealed therein. So help me God.

**DEPONENT**

**ANNEXURE-III**  
**Ref. Clause No. 5 (m)**

**ANNUAL TURN OVER STATEMENT**

The Annual Turnover (*for Drugs & Medicines including Surgical and Sutures, Textile Business*) of M/s. \_\_\_\_\_ for the past three years are given below and certified that the statement is true and correct.

<b>S.No.</b>	<b>Years</b>	<b>Turnover in Lakhs (Rs)</b>	
1	2013-14		
2	2014-15		
3	2015-16		
<b>Total</b>		<b>Rs.</b>	<b>Lakhs</b>
<b>Average turnover per annual</b>		<b>Rs.</b>	<b>Lakhs</b>

**OR**

<b>S.No.</b>	<b>Years</b>	<b>Turnover in Lakhs (Rs)</b>	
1	2014-15		
2	2015-16		
3	2016-17		
<b>Total</b>		<b>Rs.</b>	<b>Lakhs</b>
<b>Average turnover per annual</b>		<b>Rs.</b>	<b>Lakhs</b>

Date:

Seal:

Signature of Auditor/  
Chartered Accountant  
(Name in Capital)

**AGREEMENT**

This Deed of Agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ 2017 by M/s. \_\_\_\_\_ represented by its Proprietor/Managing partner/Managing Director having its Registered Office at \_\_\_\_\_ and its Factory Premises at \_\_\_\_\_ (hereinafter referred to as “Supplier” which term shall include its successors, representatives, heirs, executors and administrators unless excluded by the Contract) on one part and Rajasthan Medical Services Corporation Ltd, represented by its Managing Director having is office at Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur (hereinafter referred to as “The Purchaser” which term shall include its successors, representatives, executors assigns and administrator unless excluded by the Contract) on the other part.

Whereas the Supplier has agreed to supply to the Purchaser, the Items with specifications and at prices as mentioned below:-

**(Without any Counter Conditions imposed by the supplier)**

<b>S. No.</b>	<b>Code No.</b>	<b>Name of approved items (S) with specification</b>	<b>Size</b>	<b>Packing Unit</b>	<b>Approved rate per packing unit</b>
1	2	3	4	5	6

In the manner and under the terms and conditions here in after mentioned and where as the Supplier has deposited with the Purchaser a sum of Rs \_\_\_\_\_ (Rupees only) as Performance Security for the due and faithful performance of this Agreement, to be forfeited in the event of the Supplier failing duly and faithfully to perform it. Now these presents witness that for carrying out the said Agreement in this behalf into execution the Supplier and the Purchaser do hereby mutually covenant, declare, contract and agree each of them with the other of them in the manner following, that is to say,

1. The term “Agreement”, wherever used in this connection, shall mean and include the terms and conditions contained in the invitation to Bid floated for the Rate Contract for supply of Sanitary Napkin for Rajasthan Medical Services



Corporation, **(Two year Rate Contract ending on 30.09.2019)** (NIB No. F.02(44)/RMSCL/Proc./Sanitary Napkins(Non Drug)/NIB-6/2017/262 Dated:21.07.2017 **and technical bid opened on 22.08.2017** ,the instruction to Bidders, the conditions of Bidder, acceptance of Bid, particulars hereinafter defined and those general and special conditions that may be added from time to time.

2. (a)The Agreement is for the Rate Contract for supply by the Supplier to the Purchaser of the Sanitary Napkin specified above at prices noted against each therein on the terms and conditions set forth in the Agreement.
  - (b) This Agreement shall be deemed to have come into force with effect from *the date of issuance of letter of acceptance* \_\_\_\_\_ and it shall remain in force up to **30.09.2019**.
  - (c) The Bid quantity noted against each item in the schedule attached to Bid document indicates only the probable total requirements of the Purchaser in respect of each item for the Agreement Period indicated in Clause (b) above. This quantity may increase or decrease at the discretion of the Purchaser, but shall not exceed the committed quantity/ dedicated capacity or as agreed upon by both parties later on after the execution of Agreement. The Supplier shall make supplies of the Sanitary Napkin on the basis of the Purchaser Orders placed on him from time to time by the ordering Authorities of the purchaser specifying the quantities required to be supplied required to be supplied at the specific location in the state of Rajasthan.

#### **TERMINATION OF CONTRACT ON BREACH OF CONDITION**

1. (a) In case the Supplier fails or neglects or refuse to faithfully perform any of the Covenants on his part herein contained, it shall be lawful for the Purchaser to forfeit the amount deposited by the Supplier as Performance Security and cancel the Contract.
  - (b) In case the Supplier fails, neglects, or refuse to observe, perform, fulfill and keep, all or any one or more or any part of any one of the Covenants, stipulation and provisions herein contained, it shall be lawful for the Purchaser on any such failure, neglect or refusal, to put an end to this Agreement and thereupon every article, cause and thing herein contained on the part of the Purchaser shall cease and be void, and in case of any damage, loss, expenses, difference in cost or other moneys from out of any moneys for the time being payable to the Supplier under this and/or any other Contract and in case such last mentioned moneys are

insufficient to cover all such damages, losses, expenses, difference in cost and other moneys as aforesaid, it shall be lawful for the Purchaser to appropriate the Performance Security made by the Supplier as herein before mentioned to reimburse all such damages, losses, expenses, difference in cost and other money as the Purchaser shall have sustained, incurred or

been put to by reason of the Supplier having been guilty of any such failure, negligence or refusal as aforesaid or other breach in the performance of this Contract.

(c) If at any time during the course of the Contract, it is found that any information furnished by the Supplier to the Purchaser, either in his Bid or otherwise, is false, the Purchaser may put an end to the Contract/Agreement wholly or in part and thereupon the provisions of Clause (a) above shall apply.

2. The Purchaser reserves the right to terminate without assigning any reasons therefore the Contract/Agreement either wholly or in part without any notice to the Supplier. The Supplier will not be entitled for any compensation whatsoever in respect of such termination of the Contract/Agreement by the Purchaser.

#### **NOTICE ETC, IN WRITING**

3. All Certificates or Notice or orders for time or for extra, varied or altered supplies which are to be the subject of extra or varied charges whether so described in the Agreement or not, shall be in writing, and unless in writing, shall not be valid, binding or be of any effect whatsoever.

#### **SUPPLIERS NOT HAVE ANY INTEREST IN THE OFFICERS CONCERNED AND SUBORDINATES**

4. The Supplier shall not be in any way interested in or concerned directly or indirectly with, any of the Officers, Subordinate or Servants of the Purchaser. In any trade, business or transactions nor shall the Supplier give or pay or promise to give or pay any such Officer, Subordinate or Servant directly or indirectly any money or fee or other consideration under designation of "Custom" or otherwise; nor shall the Supplier permit any person or persons whomsoever to interfere in the management or performance hereof under power of attorney or otherwise without the consent in writing the consent in writing of the Purchaser obtained in first hand.

**BANKRUPTCY OF THE SUPPLIER**

- 5. In case the Supplier at any time during the continuance of the Contract becomes bankrupt or insolvent or commits any act of bankruptcy or insolvency under the provisions of any law in that behalf for the time being in force, or should compound with his creditors, it shall be lawful for the Purchaser to put an end to the Agreement, and thereupon every article, clause and thing herein contained to be operative on the part of the Purchaser, shall cease and be void and the Purchaser shall have all the rights and remedies given to him under the preceding clauses.

**SERVING OF NOTICE ON SUPPLIER**

- 6. All notice or communication relating to or arising out of this Agreement or any of the terms thereof shall be considered duly served on or given to the Supplier if delivered to him or left at his premises, place of business or abode.
- 7. And it is hereby agreed and declared between the parties hereto that in case any question of dispute arises touching the construction or wording of any of clause herein contained on the rights, duties, liabilities of the parties hereto or any other way, touching or arising out of the presents, the decision of the Managing Director, Rajasthan Medical Services Corporation Ltd in the matter shall be final and bidding.
- 8. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the Govt. and the decision of the Govt. shall be final.

SUPPLIER (Signature, Name & Address With Stamp)

EXECUTIVE DIRECTOR (P),  
RAJASTHAN MEDICAL SERVICES CORPORATION LTD.

Witness (Signature, Name & Address)

Witness

1.

1.

2.

2.

Check List

Section	Details of requirement	Document Type	Yes/No  If Yes Page No.
<b>A</b>	<b>BID SECURITY, RISL Fess, Bid Processing Fees, Empanelment Fees.</b>	Challan/DD/ e–deposit generated receipt of Bid Security, bid fee, Empanelment Fee and RISL fee and MSME certificate for exemption with Annexure-II	
<b>B</b>	<b>Technical documents</b>	Manufacturing License	
		Manufacturing License renewal /validity certificate	
		Import License, if imported.	
		Sale License, in the case of imported drugs	
		CA Certificate to establish one year market standing	
		Product Permissions by the Licensing Authority for product quoted	
		Annexure-XVII Performance Statement by Chartered Accountant	
<b>C</b>	<b>Other Documents</b>	Documentary evidence for the constitution of the company / concern	
		The instruments such as power of attorney resolution of board etc	
		Copies of balance sheet & profit loss account for three years	
		<b>GST registration and Proof of GST Return</b>	
		Sales Tax clearance certificate	
		Excise Registration Certificate	
		Copy of PAN	
		Annexure II(A) Form ‘A’ issued by competent Authority	
		Annexure II(B) Form ‘B’ Affidavit	
		Annexure – III Annual Turnover Statement	
		Annexure-VII Declaration and Undertaking	
		Annexure-XI Undertaking For Empanelment	

**Technical Specifications of Sanitary Napkins (Beltless) for adolescent girls**

S. No.	Item Code No.	Name of Item	Pack Size	Quantity in Packets (For Two years)
1.	S-99 P	<p><b>A. Belt-less Sanitary Napkin with wings</b></p> <p>1. Covering (Absorbing Top sheet character): – Good Quality knitted sleeve or non woven fabric of rash free, Non irritant and soft to touch material which has sufficient porosity to permit the assembled napkin to meet absorbency requirements. The napkins shall have a non absorbent barrier on one side with adhesive covered by a differently identifiable paper</p> <p>2. Overall Length (mm) 230 ± 5</p> <p>3. Core length (mm) 220 mm± 10</p> <p>4. Fluff core/pad length (mm) 220 mm± 10</p> <p>5. Overall Width with wings (mm) 160 mm ± 5</p> <p>6. Fluff core/pad width (mm) 70 mm± 5</p> <p>7. Thickness of a single pad (mm) 9-10mm</p> <p>8. Weight of a single pad : 8.0 - 10 gm</p> <p>9. Minimum Absorbency: 50ml</p> <p>10. pH value of absorbent material 6-8.5</p> <p>11 Type.- Belt-less Sanitary Napkin with wings</p> <p>12. Packing – 6 per pkt.</p> <p><b>B. Disposable Individual Pouch/Wrapper for Each Sanitary Napkin (as per notification of Ministry of Environment, Forest and Climate Change Dated 08.04.2016)</b></p> <p><b>Pouch/Wrapper Specifications:-</b></p> <p>1- Pouch/wrapper should be of biodegradable material and of the size of Sanitary Napkin being supplied.</p> <p>2- It should have adhesive to seal the sanitary napkin within.</p> <p>3- Pouch/Wrapper should not be transparent.</p> <p><b>Note:- Instruction for use of disposable pouch/wrapper must be written in Hindi on disposable pouch/wrapper -</b></p> <p>“इस्तेमाल किये हुये सेनेटरी नेपकिन को मोड कर Disposable Pouch/Wrapper में डाले एवं Pouch/Wrapper को गोंद लगी पट्टी से बन्द कर सुरक्षित तरीके से कूडेदान में डालें। ”</p>	6 napkins per pack	*50000000 (5 Crore)

\* F.O.R. at School level – 3,87,90,000 Packets  
F.O.R. at Block level – 1,12,10,000 Packets

***Declaration & Undertaking***

(F.02(44)/RMSCL/Proc./Sanitary Napkins(Non Drug)/NIB-6/2017/262 Dated:21.07.2017 )

*(On Non-Judicial Stamp Paper of Rs 500/- Attested by Notary Public)*

I Name.....S/o.....Age.....Prop./Partner/Director/Power of attorney holder of firm M/s.....situated at (Complete address of Mfg. unit).....do here by declare on oath as follows:-

1. That the quoted product at Code Nos.....in the Bid, are manufactured/imported by us.
2. That the quoted products manufactured by us are of good quality and meet the applicable standards. No case is pending in any court regarding quality of quoted items.
3. That we have following Commitment of quantity in our plant at above address:-[Ref. Clause No. 25(i)]

S. No.	Quoted item Code No.	Monthly Capacity in all shifts in nos.	Annual Production Capacity	Monthly supply Commitment to RMSCL in nos.	Supply Commitment quantity during rate contract period	Estimated Bid Quantity as per Annexure VI	<u>GSTIN &amp; Name of state where GSTIN registered</u>
1.							

4. That concern/company/firm does not stand blacklisted/banned/debarred on any ground by Bid Inviting Authority or Govt. of Rajasthan *or its departments* on the date of bid submission.

The concern/company/firm does not stand blacklisted/banned/debarred on the ground of *conviction by court of law or the products being found NOSQ* by any other State /Central Government or *its any agencies* (Central Procurement Agencies). **But my firm is blacklisted/banned/debarred on a different ground by a procurement agency, the details of which are given below -----**  
----- (Write 'NIL' if no such matter exists)

5. That our Firm/Company and its Proprietor/Partner/Directors/ Power of attorney holders have not been convicted for contravention by court of law. I have not been convicted under the Prevention of Corruption Act; or under the Indian Penal Code 1860 or any, other law for the time being in force, for causing any loss of life or property, or causing a threat to public health as part of execution of a public procurement contract.
6. That the quoted products comply with the standards as per the details given below:-

S.No.	Code No.	Name of the Item	Details of Standards
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7. That the quoted products are being manufactured and marketed since last one year Or quoted imported items has over one year market standing.
8. That we have own in-house testing laboratory wherein all the tests required with respect to the quoted products are carried out.
9. That we have qualified staff, machines & equipments along with capacity to manufacture the above category of surgical items.
10. That we hereby confirm that we have deposited all the VAT/Sale Tax/ **GST & filling returns as applicable** as on.....With the department. **central excise / State commercial department** is due on M/s.....as on.....
11. That I will supply the items as per the designs **given in Bid clause no 15 and** as per the instructions given in this regard.
12. That I/We have carefully read all the conditions of Bid in Ref.no. F.02(44)/RMSCL/Proc./Sanitary Napkins(Non Drug)/NIB-6/2017/262 Dated:21.07.2017 for supply Cum rate contract of Sanitary Napkin (Two year Rate Contract ending on **30.09.2019**) for Rajasthan Medical Services Corporation and accept all conditions of Bid, including amendments if any **If case of typographical error found in submitted documents / affidavits, in this case we accept all the Terms and conditions of bid documents.**

I/We also undertake that items quoted by us confirm all the parameters of specification & required IS standards.

13. I/We agree that the Bid Inviting Authority forfeiting the Bid Security and Performance Security and blacklisting /Debarring/Banning me/ us for a period

of 5 years or as deemed fit if, any information furnished by us proved to be false/fabricated after evaluation / at the time of inspection and not complying the conditions as per the applicable standards *or at any time during the Bid process.*

**14.** I/ we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012. that:

- a. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- b. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- c. I/we are not insolvent, in receivership, bankrupt or being wound up. not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
- d. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- e. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition.

**15.** *The quoted rates of any items is not more than the price fixed by the govt. under the current drugs (Price control) order.*

**16.** *The submitted Average Annual Turnover certificate is related to drug and medicines including surgical suture Business only.*

17. Our complete address for communication.....

.....



.....  
..... Pin.....  
E-mail address : - .....  
Phone No. /Mobile No.....

18. Bank detail for e banking :-

Name of account holder .....  
Full name of Bank with Branch .....  
A/c no. with full digits.....  
IFSC code .....

19. Authorized/nominating person

Name: .....  
Designation:-.....  
Complete address for communication:-  
.....  
.....  
E-mail address:-.....  
Mobile No.....

Photograph of  
Authorized/  
nominating  
person

Signature of  
Authorized /  
nominating person

(Name of Deponent & Signature)  
Designation

**Verification**

I.....S/o.....(Designation)..... Affirm on oath that the contents/information from para 1 to 19 as mentioned above, are true & correct to the best of my knowledge and nothing is hidden. I also declare on oath, that if any information furnished by me as above is found wrong, false, forged or fabricated; the Corporation will be at liberty to cancel the Bid for which I shall be solely responsible and the firm may be Debarred/Banned/ blacklisted / prosecuted for the same

(Name of Deponent & Signature)

Witness :- (Name, Address & Signature)

1

2

**RAJASTHAN MEDICAL SERVICES CORPORATION****GUIDELINES FOR BLACKLISTING/DEBARRING OF  
PRODUCT OR SUPPLIER/COMPANY****1. ON SUBMISSION OF FALSE, FORGED OR FABRICATED DOCUMENTS OR CONCEALING OF FACTS:**

The Bidder who submits false, forged or fabricated documents or conceals facts with intent to win over the Bid or procure purchase order; Bid Security Deposit of such Bidder firm will be forfeited and firm will be liable for blacklisting for a period of not Less than 2 years. The firm will also be liable for Legal action depending on the facts & circumstances of the case.

**2. ON ACCOUNT OF FAILURE TO ENTER INTO AGREEMENT OR WITHDRAWAL AFTER AGREEMENT OR REFUSAL / FAILURE TO SUPPLY:**

2.1 The successful Bidder fails to execute the agreement after being declared as L-1, L-2 or L-3 etc. to perform the obligations under the Bid conditions, Bid Security Deposit of such Bidder firm will be forfeited and firm will be liable for blacklisting for a period of not less than 2 years or the period specified in Bid document.

2.2 The successful Bidder after entering into an agreement withdraw or fail to honour commitments as per Bid conditions, Performance Security of such Bidder firm will be forfeited and firm will be liable for blacklisting for a period of not Less than 2 years.

**3. ON ACCOUNT OF NON-SUPPLY:**

3.1 The supplier shall start to supply according to Bid condition from the date of purchase order and shall complete the supplies within 45/60 days as mentioned in Purchase Order or as stated in Bid condition.

3.2 RMSC will be at liberty to accept or reject the supply made belatedly as per the terms and conditions of the Bid documents. In the event of acceptance of delayed supply the liquidated damages shall be imposed at the rate stipulated in conditions of the Bid document.

3.3 If the supplier fails to execute the purchase order and informs RMSC about its inability to execute the order and non-compliance of the purchase order due to act of vis-majeure, then the Managing Director, RMSC will issue appropriate order on merits of case.

3.4 If the supplier fails to execute at least 50% of the quantity mentioned in single purchase order and such failure in supply continues for three purchase orders, then

supplier firm will be liable for blacklisting for a period of not Less than 2 years. As a result such supplier will be ineligible to participate in any of the Bids for particular item(s) of drugs / medicines for a period of not less than 2 years or the period specified in Bid document.

**4. ON ACCOUNT OF QUALITY FAILURE OF DRUGS & MEDICINES:**

- 4.1. The drugs supplied by the suppliers to the District Drug Warehouses are quarantined and samples of each and every batch of drugs /medicines are drawn on random basis and forwarded to Quality Control Wing of RMSC at the headquarter. The samples are then sorted; common batches pooled, coded and are sent to the empanelled laboratories for quality control test as per the QC Policy of RMSC.
- 4.2. Samples of all sterile Surgicals & sutures items falling in the categories of drugs will also be drawn as per above policy and all of them will be subjected essentially for sterility testing.
- 4.3. If such samples pass quality test in all respects, RMSC will instruct its Warehouses to issue items of drugs to various hospitals / institutions
- 4.4. If the sample fails in quality test and report is received certifying that sample is not of standard quality, the drugs of the batch will not qualified for issue and supplier shall be informed to take back stocks of such batch, which failed the quality test and other consequences would follow as per the conditions in the Bid documents.

4.5. **Minor Defects**

- (1) *If any batch of a particular item supplied under a tender tenure by the supplier is declared as Not of Standard Quality during its entire shelf life by an empanelled lab or Govt. Lab in test for assay and dissolution\*/ or in any other parameter(s) and if such failure is further confirmed by another empanelled lab or Govt. Lab during its entire shelf life, the particular drug shall be liable for debarring for a period of not Less than one year.*
- (2) *If two or more batches of a supplier of a single drug or multiple drugs supplied under a tender tenure by the supplier is declared as Not of Standard Quality for minor defects, and such failure are further confirmed by another empanelled lab / Govt. Lab, then the product(s) of these batches shall be liable for debarring for a period of not less than two years.*

4.6. **Grossly Substandard**

- (1) *If any batch of a particular item supplied under a tender tenure by the supplier is declared as Not of Standard Quality by an empanelled lab or Govt. Lab which falls in grossly substandard category and such failure is further confirmed by another*

*empanelled lab / Govt. Lab, then the product shall be liable for debarring for a period of not Less than one (1) years.*

*(2) If two or more batches supplied under a tender tenure by the supplier is declared as Not of Standard Quality by an empanelled lab or Govt. Lab, which falls in grossly substandard and such failure is further confirmed by Govt. Lab, then the Company shall be liable for debarring for a period of not less than two (2) years.*

4.7. In case three products of a company/supplier are blacklisted for supply made during a Bid duration the Supplier / Company shall be liable for blacklisting for a period of not Less than 2 years.

4.8. **Spurious or Adulterated**

*In case, any sample (even one batch) is declared as Not of Standard Quality by an empanelled lab or Govt. Lab which falls in Spurious or Adulterated category and if such failure is further confirmed by Govt. Lab during its entire shelf life, the Company shall be liable for debarring for a period of not less than 3 years.*

*if a company is debarred because of supply of Grossly Sub Standard and/or spurious/adulterated drugs, rate contracts with the delinquent company for other drugs will continue to be in force so far as these other drugs are found to be of 'Standard Quality'.*

4.9. If any statutory sample of RMSC supply drug is drawn by Drugs Control Officer on suo-moto basis or on complaint and if it fails in quality parameters, the report is conclusive till it is challenged by supplier / company. If it is challenged then the report of Director, C.D.L., Kolkatta shall be conclusive and action as contemplated in foregoing paragraphs will be initiated in the matter of blacklisting of product or company. However if failure is of such nature wherein Drugs Controller of State grants prosecution sanction under Drugs & Cosmetics Act, 1940, then even failure of such one batch shall be considered adequate for blacklisting the product for not less than 2 years and in case of involvement of three different products the **Supplier / Company** as a whole shall be liable for blacklisting for a period of not Less than 3years.

4.10. If the company or product is debarred / banned / blacklisted by RMSCL due to the reason of their product being found spurious /adulterated/ NOSQ; then the performance security of the respective item shall be forfeited.

## **5. PROCEDURE IN THE EVENT OF QUALITY FAILURE WILL INVOLVE THE FOLLOWING STEPS:**

- 5.1 On receipt of adverse quality test report from empanelled lab or Govt. Lab of a quarantined stock, instructions will be issued immediately through e-mail to the concerned District Drug Warehouses to not to release such stock and entries be made by QC Cell at headquarter in e-aushadhi software for batch rejection i.e. not to be released for distribution to institutions / DDC's.
- 5.2 Warehouse Incharge will take appropriate measures immediately to segregate such stock and label all cartons as "NOSQ Drugs-Not for release" and shift it from quarantine area to Non-Release / Rejected Drugs Area (which is under lock & key) till its lifting by the supplier.
- 5.3 Immediately on receipt of NOSQ report, the second sample should be sent to another empanelled lab / Govt. Lab by the QC Cell.
- 5.4 The supplier shall be informed immediately about the test results and instructions be issued to lift the entire stock at supplier's expenses of such batch no. drug which is declared as "NOSQ" by the empanelled lab / Govt. Lab. However, in case of serious quality failure i.e. if drug is declared or adjudged spurious, adulterated or grossly substandard, one of drug warehouse incharge will be directed to contact the District Drugs Control officer for drawing statutory sample of such batch as per Act. The DDW Incharge has to keep adequate quantity of such drug for statutory sampling by Drugs Control officer.
- 5.5 In case of drug declared as **Not of Standard Quality** on subsequent sampling after the batch was released the procedure given in sub-para 5.2 will be followed in respect of stock available with the warehouse. In respect of stock already issued and drug warehouse in charge will take immediate steps to RETRIEVE the unused stock of such drugs from all such institutions and D.D.C.s by all possible mode and means and he/she will ensure that no such NOSQ drug is further distributed to the patients and ensure effective recall.
- 5.6 On receipt of test report from empanelled lab / Govt. Lab, show cause notice will be issued immediately to the concerned supplier calling for explanation within 3 days from the date of receipt of notice in respect of quality failure of concerned batches of drug. The supplier will be required to submit the batch manufacturing record, batch analysis report, raw material purchase record & raw material test reports etc. Opportunity for personal hearing, if desired by supplier, may also be accorded.
- 5.7 On confirmation of the test result by the second laboratory, the case will be referred to the disciplinary committee of RMSC for further action.
- 5.8 In case when the second report is contradictory to the first report, the statutory sample will be sent to Govt. Lab, whose report will be final and if the sample has been tested by the

Govt. Lab at any stage, its report will be conclusive & final unless challenged as per provisions of Drugs & Cosmetics Act, 1940.

## **6. EXAMINATIONS OF ISSUES BY DISCIPLINARY COMMITTEE OF RMSC**

- 6.1. Each & every case of submission of false documents, failure to execute agreement, non-supply or quality failure, etc. will be referred to disciplinary committee of RMSC for examination on a case to case basis for making appropriate technical recommendation to Managing Director for further appropriate action.
- 6.2. The recommendations of disciplinary committee will be placed before the Managing Director, RMSC who shall take appropriate action which may deem fit in the light of facts & circumstances of the case by way imposing penalty or debarring or Blacklisting of the particular product or supplier/ company.
- 6.3. If, the quality failure is of such nature that a particular product has been blacklisted according to the procedure stated above, the supplier will not be eligible for participating in any of the Bids for the particular item floated by RMSC for the specified period. For such purpose period of blacklisting will be counted from date of issue of order and it will deemed to be over on completion of the period and as such no fresh orders will normally be required for re-eligibility purpose. Similarly if the supplier /company is blacklisted the supplier will not be eligible for participating in any of the Bids for any of the items during blacklisted period.

## **7. POWER OF REVIEW:**

Subsequent to the action taken on the basis of available facts if some new facts & evidences such as reversal of test results findings by Appellate Laboratories etc. are brought to the notice of the corporation, the Managing Director of RMSC will have the right to review the earlier action. He may seek advice from the disciplinary committee in such matters.

## **8. RIGHT TO APPEAL:**

Any supplier / company against whom the above action is taken may prefer an appeal within 30 days of date of blacklisting order to the Principal Health Secretary, Medical & Health Department, Govt. of Rajasthan who shall decide the same.

## **9. Savings:**

The blacklisting of particular product or supplier / firm will be done without prejudice to other penalty which may be imposed as per the conditions of Bid documents and also to other actions which may be initiated under Drugs and Cosmetics Act 1940 or any other law of land. RMSC will display names of such blacklisted products and companies on its website and also circulate the same among all stakeholders viz. PSME, DM&HS, DC including respective State Drug Controllers where the supplier / company is located.

## **10. JURISDICTION:**

In the event of any dispute arising out of the orders and implementation thereof, such dispute shall be subject to the jurisdiction of the Courts of Jaipur City only or Hon'ble Rajasthan High Court, Bench at Jaipur.

**EXPLANATIONS:**

(i) Increase in the cost of raw materials, power cut, Labour strike, insolvency, closure of the factory would not be considered as act of vis-majeure.

(ii) *For the drugs failing in Quantative analysis (Assay), following treatment is to be given:-*

*On the basis of quantitative analysis (Assay), the NOSQ drug shall be distinguished in the following manner :-*

<i>Category of NOSQ drugs</i>	<i>Active ingredient content (Assay)</i>	
	<i>Thermo stable</i>	<i>Thermolabile</i>
<i>Minor</i>	<i>Upto 5% less than the prescribed lower limit</i>	<i>Above 70% to the prescribed lower limit</i>
<i>Grossly Substandard</i>	<i>Below 5% of the prescribed lower limit to 50%</i>	<i>70% to 40%</i>
<i>Spurious</i>	<i>Below 50%</i>	<i>Below 40%</i>

(iii) Purchase Orders, if any, already issued before taking any blacklisting action or replacement orders given in past will not be affected in view of action taken as per above guidelines

(iv) The action proposed as above is not in conflict to any express conditions laid down in corresponding Bid and in case of any overlapping, the Bid condition will prevail.



**FORM NO. 1 [See rule 83 of RTPP]**  
**Memorandum of Appeal under the Rajasthan Transparency in Public  
Procurement Act, 2012**

Appeal No.....of.....

Before the..... (First/Second Appellate Authority)

1. Particulars of appellant:

(i) Name of the appellant:

(ii) Official Address, if any:

(iii) Residential address:

2. Name and address of the respondent (S):

(i)

(ii)

(iii)

3. Number and date of the order appealed against and name and designation of the officer/ authority that passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:

4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:

5. Number of affidavits and documents enclosed with the appeal:

6. Ground of appeal:

.....  
.....  
.....

..... (Supported by an affidavit)

7.

Prayer:

.....  
.....  
.....

Place.....

Date.....

Appellant's Signature

## RECEIPT (F.O.R. at School/Block Level)

### Supply Details

Supplier Name : ----- Received Date:  
Brand : -----  
Batch No : -----  
RMSCL Purchase Order No. : ----- PO Date:

### Consignee Details

School/Block Code : -----  
School/Block Name : -----  
Panchayat Name for school level only : -----  
Block Name : -----  
District Name : -----  
Contact No : -----  
Total No. of Girls (Class VI to XII) : -----

S.No	Name of Item	No. of Packets of 6 Sanitary Napkins each
1	2	4
1.	Sanitary Napkin Beltless with wings [S99.P]	

### Comments on Supply

1. Whether Goods/packaging are in good condition (Yes/No)
2. Whether Rajasthan Govt. Supply Not for Sale & Logogram printed (Yes/No)

Principal/Headmaster/Authorized Receiver from School/Block  
Name :

Signature:

**UNDERTAKING FOR EMPANELMENT**

I Name.....S/o.....Age.....Prop./Partner/Director/ Power of attorney holder of firm M/s.....situated at (Complete address of Mfg unit).....bearing drug license on Form 25 & 28 or form 10 bearing Number..... &.....respectively, issued on dated.....valid/Renewed up to.....do here by declare on oath as follows:-

1. That I have applied for empanelment for supply of Sanitary Napkin for the items I have quoted in the bid as enlisted in Annexure –VII
2. That I/We have carefully read all the conditions of Bid in Ref. no. F.02(44)/RMSCL/Proc./Sanitary Napkins(Non Drug)/NIB-6/2017/262 Dated:21.07.2017 for supply Cum rate contract and empanelment for supply of Sanitary Napkin For Rajasthan Medical Services Corporation and accept all conditions of Bid, including amendments if any.
3. That I will be considered empanelled for the items which are declared technically responsive.
4. That I have deposited the required fees for empanelment or previous bid ref no.....

Date

**Name & Signature**  
**with Seal**

**PROFORMA FOR SUBMISSION OF BELTLESS SANITARY NAPKIN WITH  
WINGS SAMPLES**

Tender No.        F.02(44)/RMSCL/Proc./Sanitary Napkins(Non Drug)/NIB-6/2017/262  
Dated:21.07.2017

Name of Bidder        \_\_\_\_\_

Address                \_\_\_\_\_  
                                  \_\_\_\_\_  
                                  \_\_\_\_\_

S.No	Item Code	Name of the Item	Qty. of Normal/Regular Sales Pack	Batch No.

Station :

Signature and Seal

Date :

## Supplier Consolidated Invoice

Name of Supplier: .....											
Complete Address: .....											
E-mail ID: .....											
DL NO.:			GST No.:			HSN Code:			Invoice No.:		
									Date:		
Purchaser: Managing Director Address: Rajasthan Medical Services Corporation, Gandhi-Block, Swasthaya Bhawan, Tilak Marg, C-Scheme, Jaipur Phone No. 0141- 2228066						Purchase Order No.: .....					
RMSCL GSTIN -08AAF CR2824M1Z3						Date: .....					
<b>Name of Item/Description :</b> .....						<b>Item Code (RMSCL) :</b> .....					
S. No	Name of DDW/School	Ordered Qty.	Invoice/Challan no.	Date	Packin g Size	BATCH NO.	MFG. DT.	EXP. DT.	QUANTITY Supplied in No. (Batch wise)	Basic Rate (without <u>GST</u> )	Basic Amount (without <u>GST</u> )
1	2	3	4	5	6	7	8	9	10	11	12
Remarks:						Total Basic Amount					
						Rate of (%) <u>GST(CGST)</u>					
						Rate of (%) <u>GST(SGST)</u>					
						Rate of (%) <u>GST(IGST)</u>					
						Total GST Amount ( <u>CGST+ SGST+ IGST</u> )					
						Grand total (Basic Amount + GST Amount)					

**Authorised Signatory**

**Analytical Report Regarding Quality**

<b>Name of Supplier</b>						
<b>Add.</b>						
<b>PO No.</b>			<b>Date:</b>			
<b>Item Name</b>						
<b>Details of in house test report</b>						
<b>S.No.</b>	<b>Name of Lab.</b>	<b>Test report No.</b>	<b>Date</b>	<b>Batch No.</b>	<b>Qty. Supplied</b>	<b>Result</b>

**Authorised  
Signatory**

**Security form (Bank guarantee)**

To

Managing Director Rajasthan Medical Services Corporation Ltd  
WHEREAS.....(Name of Supplier)

Hereinafter called "the Supplier" has undertaken, in pursuance of Contract (Letter of Acceptance) No.....dated.....2017 to supply.....(Description of Goods) hereinafter called "the Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you a bank Guarantee from a Scheduled Bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the supplier a Guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of .....(Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the said Contract and/or any other contract or for set off any other dues pending against the supplier, without cavil or argument, any sum or sums within the limit of .....(Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This Bank guarantee is payable at Jaipur Branch .....

This guarantee is valid until the.....day of.....2020.....

Signatures and Seal of Guarantors

Date.....

Address:.....

**Note:- The validity of bank guarantee should be for 36 months from the date of issuance of Bank Guarantee.**

**Annexure-XVI**  
**Ref. Clause No. 14(1)**

District wise Details							
S.NO	DISTRICT NAME	block	village	school	No of school girls	No of BPL Girls	Total Girls
1	AJMER	8	1123	1754	49041	6799	55840
2	ALWAR	14	2072	3060	89908	15044	104952
3	BANSWARA	8	1517	2930	71047	12381	83428
4	BARAN	7	1229	5761	28468	12736	41204
5	BARMER	8	2464	5271	72100	32048	104148
6	BHARATPUR	9	1534	1757	50626	11603	62229
7	BHILWARA	11	1843	12016	61680	18011	79691
8	BIKANER	6	925	1978	36335	17221	53556
9	BUNDI	5	883	1272	30230	5922	36152
10	CHITTOURGARH	11	1737	7180	38716	10631	49347
11	CHURU	6	909	1397	43382	16056	59438
12	DAUSA	5	1114	1559	52690	13311	66001
13	DHAULPUR	4	825	1120	33479	6088	39567
14	DUNGARPUR	5	980	2398	63063	22647	85710
15	GANGANAGAR	8	3034	1947	36260	15465	51725
16	HANUMANGARGH	7	1913	1098	37166	10267	47433
17	JAIPUR	13	2199	3496	99144	16310	115454
18	JAISALMER	3	801	1401	11245	5531	16776
19	JALOR	8	805	1964	40525	18688	59213
20	JHALAWAR	6	1615	1757	39459	10683	50142
21	JHUNJHUNU	8	945	1640	41602	4264	45866
22	JODHPUR	10	1846	3443	50758	17932	68690
23	KARAULI	5	892	1388	33024	16445	49469
24	KOTA	5	885	987	25194	7071	32265
25	NAGOUR	11	1608	3044	63981	14371	78282
26	PALI	10	1041	1766	52243	1960	54203
27	PRATAPGARH	5	1006	1417	29421	13455	42877
28	RAJASMAND	7	1059	1743	37110	11065	48165
29	SAWAIMADHOPUR	5	818	1154	31109	9283	40392
30	SIKAR	8	1184	2031	58129	6782	64911
31	SIROHI	5	487	895	21783	7265	29048
32	TONK	6	1192	1528	35461	7819	43280
33	UDAIPUR	12	2496	4046	80101	51243	131344
	<b>TOTAL</b>	<b>249</b>	<b>44981</b>	<b>86198</b>	<b>1544480</b>	<b>446318</b>	<b>1990798</b>



**PERFORMANCE STATEMENT**

**Name of Firm** : .....

<b>Year</b>	<b>Item Code No</b>	<b>Name of Item</b>	<b>Total No. of Sanitary Napkins manufactured/ imported (in pieces)</b>
1	2	3	4
2016-17			

\* The figures to be supported by Excise Return (for manufacturer)/ Bill of lading (for importer) and copy of excise return should be enclosed.

**The above figures are verified/ certified from the book of Accounts & other records produced before us.**

**Signature & Seal of the Chartered Accountant**